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THIRTY-SIXTH ANNUAL REPORT

1989-90

PRESENTED TO THE ANNUAL MEETING OF THE
GENERAL BODY ON THE 27TH OCTOBER 1990



THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
INDRAPRASTHA ESTATE, RING ROAD, NEW DELHI -- 110 002

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Thirty-Sixth Annual Report

1989-90

A. AN OVERVIEW

This is the Thirty-sixth Annual Report on activities of the Institute for the year 1989-90. Keeping in view the observations made at Annual General Body Meetings and by the Executive Council, appropriate changes have been introduced in the format and presentation of the past pattern of Annual Reports. The new format is more comprehensive, though brief. We would be grateful for advice on further improvements.

During the year the Institute completed a number of research projects, consultancy assignments and undertook a large number of training programmes. The important studies completed include a study on *Management Excellence in Public Enterprises*. This is an indepth analysis of both high and low performing enterprises to identify the attributes which tend to promote excellence and absence of which lead to low performance. The report has been submitted to the Department of Public Enterprises. The study on *Analysis of Credit Linkages in IRDP* which aimed at critically evaluating the linkages of block Development Plans under the IRD Scheme to the District Credit Plans under the lead Bank Scheme was completed and submitted to the NABARD, the sponsorer of the study. The Institute also completed a study on *Organisational Structure and Personnel Policy* entrusted by the Expert Committee on Excellence of Postal Services set-up by the Department of Posts, Ministry of Communication. The study analyses the organisational structure and personnel policy of the Department of Posts. Many of our suggestions have found a place in the final report presented by the Committee to the Government. The Institute also completed a study on *Municipal Finance in India* sponsored by the Planning Commission. Annexure II provides information on the research projects completed and those in progress.

The Institute has initiated a fresh process of communications with the ministries and departments of the Central Government to understand the felt needs of the Government so that research efforts at the Institute could take note of the requirements of the Indian Policy makers. A good number of suggestions have already been received from the ministries and departments. These are under consideration of the faculty for formulation of appropriate proposals.

The Institute organised 48 training programmes including the Advanced Professional Programme in Public Administration. In addition to the programmes sponsored by the

Department of Personnel and Training, the Institute took up 11 programmes by other organisations and 9 fee-based programmes introduced by the Institute itself. The Centre for Urban Studies organised 11 programmes in the field of Urban Development. However, with announcement of elections in October, 1989, some training programmes were affected. The APPPA programme was attended by 32 officers from 20 different Central and State Departments.

A scheme for preparation of new case studies and an annual competition for case-study awards has been formulated. Information in this regard has been widely circulated. It is hoped that these efforts would promote preparation of a larger number of relevant case studies. The Institute has also taken initiative in establishing collaboration with Indian and foreign Universities having strong Departments in the field of Public Administration. A two-day seminar on Teaching of Public Administration in India sponsored by the IIPA and the Indian Association of Public Administration was organised during November 1989. We hope to pursue such efforts.

The Planning and Advisory Committee of the Institute is meeting regularly to review academic programmes of the Institute.

The Alagh Committee submitted its report during the course of the year. The report has been considered by the Institute at different levels. The comments of the Executive Council have been conveyed to the Government. The Alagh Committee emphasised the need to upgrade the work of the Institute and its recognition as a national centre of excellence in the field of Public Administration. The Committee also recommended that the Central Government should extend support to the Institute in its efforts to enlarge and strengthen its faculty and infrastructure.

The *Indian Journal of Public Administration* continues to play a leading role in the field of Public Administration and has been receiving very appreciative references. The special number brought out on "Environment and Administration" has been well received. The other Quarterly Journal of the *Nagarloĳ* is known for playing an important role in the area of Urban Development.

The Institute's Library continues to be a leader in the field of Public Administration. The Library Committee was reconstituted during the year to help expand and improve functioning of the Library. It is, however, obvious that the development and maintenance of Library has been seriously affected by financial constraints.

With the establishment of a Local Branch at Karimnagar, the number of Regional and Local Branches now stands at 18 and 44, respectively. At the initiative of the meeting of the Secretaries of Regional/Local branches, the bye-laws of the branches are being reviewed to enable them to function more effectively. Some of the Regional and Local branches have been rendering excellent services. The details are given in the main body of the report.

The Executive Council of the Institute had appointed a Committee to go into the rules and bye-laws of the elections to the IIPA Executive Council. The proposals of the Executive Council for amendment of the rules of IIPA, based on the recommendations of the Committee were placed before the Special Meeting of the General Body held on October 29, 1989. The meeting was, however, adjourned to provide more time to ascertain the views of Members and enable the Executive Council of the Institute to reconsider their proposals in the light of the reactions of the Members. A committee of the Executive Council has been constituted for this purpose.

Shri T.N. Chaturvedi, former Director of the Institute and the Editor, *Indian Journal of Public Administration*, has been awarded Padma Vibhushan for his distinguished services in the field of public affairs.

We are all grateful to Dr. S.D. Sharma, the President of the Institute, for his soliticious kindness and patronage to the Institute.

Our sincere thanks are due to the members of the Executive Council and Standing Committee, particularly, Shri S.B. Chavan, Chairman of the Institute and Dr. B. Venkatappiah, Chairman of the Standing Committee for their consistent support and valuable advice from time to time on operational matters of the Institute.

We are grateful to the members of the Institute and Regional/Local Branches who have actively involved themselves in and encouraged the various activities of the Institute. Our thanks are due the Department of Personnel and Training, Department of Rural Development and the Ministry of Urban Development for their consistent support extended to the activities of the Institute. Thanks are also due to the Ministries and agencies of Central and State Governments for extending cooperation to the programmes of the Institute.

B. ASSOCIATIONAL ACTIVITIES

B.1 THIRTY-FIFTH ANNUAL MEETING OF THE GENERAL BODY

The thirty-fifth Annual Meeting of the General Body was held on Octomxr 22, 1989. Dr. Shankar Dayal Sharma, Vice-President of India and President of IIPA, addressed the members. Shri S.B. Chavan, the then Union Minister of Finance and Chairman, IIPA, presided.

The meeting was attended by 222 members.

Dr. Shankar Dayal Sharma, Vice-President of India, was unanimously re-elected as President of IIPA.

The proceedings of the Thirty Fourth Annual Meeting of the General Body held on October 29, 1988, the Annual Report and the Annual Statement of Accounts for the year 1988-89 were approved. M/s Thakur Vaidyanath Aiyar & Co. were reappointed as the Auditors of the Institute for the year 1989-90.

B.2 SPECIAL MEETING OF THE GENERAL BODY

In pursuance of the announcement of the Chairman of the Institute at the Annual General Body Meeting on October 29, 1988, the Executive Council of the Institute constituted a committee consisting of Shri G.C.L. Joneja (Chairman), Prof. M.V. Mathur, Dr. V. Subramanian, Shri V. Karthikeyan, Prof. A. Datta, Shri S.C. Vajpeyi, and Shri P.K. Umashankar, Director (Member-Secretary). The terms of reference of the Committee were: (i) To review the rules and elections bye-laws of the Institute, and (ii) suggest amendments, additions, clarifications in respect thereof as well as of any procedures laid down or practices followed thereunder. The Joneja Committee report was considered by the Executive Council on May 29, 1989 and August 14, 1989. The Executive Council recommended that a Special Meeting of the General Body should be called to consider changes in the Rules of IIPA. A Special Meeting of the General Body was accordingly convened on October 22, 1989 to consider the amendments. The Special Meeting had to be adjourned as the Chairman felt that there was a need to give more time to the Executive Council and Members to reflect on the proposed amendments.

A Sub-committee of the Executive Council with Shri G.C.L. Joneja (Chairman), Prof. M.V. Mathur, Dr. V. Subramanian, Shri V. Karthikeyan, Prof. A. Datta, Shri S.C. Vajpeyi, late Shri M.K. Chaturvedi, Prof. K. Kamalanathan, Prof. S.K. Goyal, and Shri P.K. Umashankar, Director, IIPA reviewed the amendments proposed to the Rules and election Bye-Laws of IIPA and presented to the Executive Council.

B.3 THIRTY-THIRD ANNUAL CONFERENCE OF THE MEMBERS

The Thirty-third IIPA Members' Annual Conference was held on October 21, 1989 on the theme: "Jawaharlal Nehru: His Vision on Science & Technology and Public Administration". The forenoon session of the Conference was presided over by late Shri M.K. Chaturvedi and the afternoon session by Prof. M.V. Mathur.

The Conference was attended by 229 members. Prof. D.D. Malhotra of IIPA introduced the discussion paper on the theme of the Conference. In addition, 34 papers were circulated at the Conference. Regional Conferences on the same theme were also held by our branches in Delhi, Kerala, Maharashtra, Rajasthan, Tamil Nadu, U.P. and Santhal Pargana.

B.4 THE EXECUTIVE COUNCIL

The Executive Council in its meeting held on October 22, 1989, unanimously re-elected Shri S.B. Chavan, as the Chairman of the Institute for 1989-90.

Dr. B. Venkatappiah, Shri H.M. Patel and Justice S. Ratnavel Pandian were unanimously elected as Vice-Presidents of the Institute for 1989-90.

The Council coopted Dr. V. Subramanian, Shri R.N. Haldipur, Shri V. Karthikeyan and Prof. Iqbal Narain as members for a term of one year.

The Council also coopted the Chairmen of Assam, Jammu & Kashmir and Maharashtra Regional Branches as its members for a term of one year.

The Council met six times during the year.

Re-constitution of Committees

The Executive Council reconstituted the following committees during the year.

<i>Name of the Committee</i>	<i>No. of Meetings held during the year</i>
1. Standing Committee	5
2. Academic Committee	4
3. Editorial Board	1
4. Committee on Case Studies	2
5. Screening Committee for Admission of New Members	5

B.5 MEMBERSHIP

During the year, 1,146 new members were admitted to the Institute (745 Ordinary, 381 Life, 18 Corporate (Annual) and 2 Corporate (for 20 years)). In addition, 113 Associate Members were admitted. 409 Ordinary Members compounded their membership to Life Membership. Six Corporate Members also compounded their liability for 20 years. The number of those who resigned stood at: Ordinary 16, Life 2 and Corporate 9. Seven Ordinary and 9 Life Members are reported to have expired during the year. The names of 738 Ordinary Members whose subscription fell in arrears for more than two years, i.e., since 1987 were removed from the membership rolls of the Institute under Rule 35(1) of the Rules of the Institute. The categorywise membership as on 31.3.1990 stood at:

	1988-89	1989-90
Ordinary	3,615	3,190
Life	4,203	4,982
Corporate	241	244
Corporate for 20 years	50	58
	<u>8,109</u>	<u>8,474</u>

B.6 REGIONAL AND LOCAL BRANCHES

During the year, a local Branch at Karimnagar was established. With this, the number of Regional and Local Branches at the close of the year stood at 18 and 44, respectively.

A meeting of the Chairmen and Honorary Secretaries of the Regional and Local Branches was held at Delhi on October 22, 1989. The Director, Indian Institute of Public Administration, presided over the meeting. The Regional/Local Branches represented at the meeting were: Assam, Bihar, Delhi, Karnataka, Kerala, Maharashtra, Rajasthan, Tamil Nadu, Uttar Pradesh, and West Bengal (Regional Branches), Budaun, Jabalpur, Karimnagar, Madurai, Patiala, Ranchi, Sangli, Santhal Pargana, Vadodara, Villupuram,

Warangal, Solapur, and Manipur (Local Branches).

The meeting reviewed the functioning of Regional and Local branches and measures to be pursued to further strengthening of their role were identified. Some of the important suggestions made at the meeting were:

1. Representatives of Branches should be invited to the seminars conducted at the headquarters;
2. The bye-laws framed for Branches may be suitably modified
3. Branches may be approached for confirmation of correct addresses of members during election year also.
4. Research Studies should be entrusted to branches and they may be involved in research work.
5. More resources should be found to provide greater financial assistance to Branches.
6. There should be greater involvement of faculty in the management of branches.
7. Local branches be permitted to enrol associate members who may be actively associated with the activities of the branches.
8. Bye-laws of branches may be amended to permit them to keep their deposits, they so desire, with the public sector undertakings which give higher rate of interest, to increase their financial resources.
9. The programmes/activities of the Branches may be reported in the monthly newsletter of the Institute.
10. Brochure of Training programmes conducted at the Institute should be sent to the branches.
11. Such branches which do not have requisite number of members be discontinued and there should be strict enforcement of rules laid down for formation of Branches.
12. Ceiling of Rs. 2000/- for obtaining rail concession for attending Annual General body Meeting should be raised.
13. Nominee of the Chairman of the Regional Branch should be permitted to attend the meetings of the Executive Council in case Chairman is unable to attend the meeting.
14. Papers contributed in the Members' Annual Conference should first be screened by a Committee and only quality papers be published either in the IJPA or brought out in some other form.

A sum of Rs.2,43,573/- was paid as financial assistance to the Regional/Local Branches during the year for carrying out their programmes/activities. The amount included 50 per cent of the subscription of the members of the Branches and 50 per cent of the interest accruing on Life Membership Capital Fund. The activities pursued by Regional and Local Branches during the year are reported in Annexure IV.

B.7 ESSAY COMPETITION

Three subjects identified for the Annual Essay Prize Competition - 1989 were:

1. Jawaharlal Nehru & Public Administration;
2. Women and Development; and
3. Peoples' participation in Planning.

In all, 31 essays were received which were evaluated by a Committee of Judges comprising Shri M. Subramanian, Prof. Sushila Kaushik and Smt. C.P. Sujaya.

Two First Prizes were awarded to:

1. Ms. Vandana Kumari Jena, Deputy Secretary, Department of Administrative Reforms and Public Grievances for her essay on "Women and Development," and
2. Dr. C. Ashok Vardhan, IAS, Settlement Officer, Dhanbad, for his essay on "Peoples' Participation in Planning"

The Second Prize was awarded to Shri G.V. Ramachandra, Director (Personnel), Karnataka Scheduled Castes & Scheduled Tribes Development Corporation, Bangalore, for his essay on "Jawaharlal Nehru & Public Administration".

B.8 CONDOLENCES

The Executive Council of the Institute in its meeting held on May 5, 1990 placed on record its deep sense of sorrow and grief on the sad and sudden demise of Shri M.K. Chaturvedi on March 19, 1990. Shri Chaturvedi was a distinguished member of the IIPA Executive Council since 1968, besides Standing Committee and other Committees and had contributed in a substantial manner to the activities of the Institute.

Shri G. Radhakrishnan, a participant in the Advanced Professional Programme in Public Administration, 1989-90, died suddenly on 20.2.1990. The Institute and fellow participants in APPPA mourned his death. Shri Radhakrishnan was also a member of Institute.

C. ACADEMIC ACTIVITIES

C.1 THE ACADEMIC COMMITTEE

The Academic Committee of the Institute assists the Executive Council on all academic matters covering education, training, research and consultancy. The Committee met four times during the year.

C.2 PLANNING & ADVISORY COMMITTEE AND THE ACADEMIC DIVISIONS OF THE INSTITUTE

The Planning & Advisory Committee, the main function of which is to advise the Director on academic matters - research, training, consultancy etc. - and preparation of annual plan and academic activities of the Institute, meets on the first working day of each month.

The Academic Divisions, each comprising such members of the faculty who have their interest, experience and expertise in the concerned area of study, meet every month for purpose of (a) preparing annual plan of work in the respective area of research and training and undertaking periodical reviews; (ii) discussing, coordinating and reviewing individual plans of action; (iii) acting as a forum for academic interaction and intellectual development of its member by organising seminars, special lectures etc., and (iv) coordinating activities with other academic groups and divisions in promoting inter-disciplinary approaches.

The membership of the Academic Divisions is given in Annexure-VIII.

C.3 TRAINING PROGRAMMES

During the year under report, 48 training programmes were conducted including the Advanced Professional Programme in Public Administration and 988 officers participated in these programmes Annexure V). There was fall in the number of participants in the training programmes conducted during 1989-90, as compared to last year, as some of the training programmes had less number of participants and a few training programmes had to be dropped on account of the General Elections to the Lok Sabha and State Assemblies.

Fifteenth Advanced Professional Programme in Public Administration

The Advanced Professional Programme in Public Administration, fifteenth in the series, began on July 1, 1989 and concluded on March 31, 1990.

Thirty-two Officers from 20 different All India and Central Services deputed by the Ministries/Departments of the Government of India, participated in the programme.

The Programme has been designed to promote effective administrative leadership. The Programme seeks:

1. to provide an opportunity to middle and senior level civil servants to reflect upon their experience;
2. to impart knowledge of recent developments in the behavioural sciences and application in administration;
3. to acquaint participants with developments in administrative and management skills; and
4. to enable a critical analysis of the environmental and other factors impinging upon the functioning of the administrative system.

The programme design of the XV APPPA consisted of four broad components, *viz.*, (a) teaching course, (b) field study, (c) study seminars and (d) dissertation and viva-voce. All the activities in the programme were grouped into 23 streams including special area groups and individual presentation consisting of a number of subjects/topics.

As part of the programme, five seminars were held on (i) Research Methodology, (ii) Special Area Group, (iii) Project Study, (iv) Village Study and (v) Foreign Study.

A three-day seminar on Research Methodology was held to discuss the application of the relevant research techniques by the participants in their village studies, dissertation and to suggest improvements therein. Prof. Girish K. Misra was the Coordinator of the Seminar.

Seminar on Special Area Group was aimed to equip the participants with special knowledge relating to the area of participants' choice. The participants critically evaluated the existing theories/information tools in the selected area and the same were discussed in the Seminar. Shri Pranab Banerji, Dr. Jaitilak Guha Roy, Dr. Aasha Kapur Mehta, Shri Shekhar Singh, Dr. B.M. Verma and Dr. R.K. Wishwakarma conducted the Seminar.

Project study was intended to impart consultancy skills among the participants working in a team. Four specific public undertakings were chosen for in-depth studies of their strengths and weaknesses to formulate specific suggestions to sustain or to improve their performance. Prof. K.L. Handa, Prof. Kanti Swarup, Prof. Jaideep Singh and Prof. O.P. Minocha were in charge of project studies.

The Programme also included individual presentations by the participants. This aimed to develop their abilities to communicate and sharpen their confidence in public speaking and to equip them with the necessary techniques for oral presentation in the course of their assignments in the future. Shri N.C. Ganguli and Shri Rakesh Gupta, Associate Programme Directors of APPPA were in-charge of this stream.

As part of the programme, the participants spent two weeks in the villages for the field study. The studies were carried out in selected villages in districts of Churachandpur (Manipur), Kolar (Karnataka), Kangra (Himachal Pradesh) and Harminder Bay in Andamans. The participants were divided into four groups, keeping in view their choice of place and viability of the size of the group. The faculty guides assigned were: Shri M.K. Gaur (Churachandpur), Dr. (Mrs.) A. Sarada (Kolar), Shri Rakesh Gupta (Kangra), Dr. J.N. Upadhyay (Andamans). The studies conducted in these villages exposed the participants to the dynamics of rural life and provided first hand knowledge of basic socio-economic conditions of the backward communities. The reports of the village studies by the participants were discussed in a two-day seminar. Dr. J.N. Upadhyay was in-charge, Village Study.

There was also a foreign study tour for two weeks of Japan and South Korea. The tour was arranged with a view to enable the participants to appreciate development administration from a comparative perspective and to have an understanding of the administrative processes involved. On their return the participants discussed the experience gained by them in their study tour abroad in a two-day seminar. Prof. K.S. Shukla was In-charge, Foreign Studies Seminar.

A significant component of the programme was the preparation of a well documented dissertation on a topic relevant to some current administrative problems chosen by the

participants in consultation with the faculty. More than one and a half month were assigned exclusively to the task of writing the dissertation based on field investigation, theoretical knowledge, research methodology, survey of literature and the analytical skills acquired by the participants in the programme.

The titles of dissertation submitted by the participants are given in Annexure VI.

The performance of the participants was evaluated through a system of written examination, term papers, write-ups on research methods, individual presentation, special area reports, project studies village study reports, foreign study reports, seminar performance, evaluation of dissertation and viva-voce.

Shri Bhaskar Chatterjee, was awarded the late V.K.N. Menon Prize for having secured the First position among the participants in the programme. Shri Shailendra Pandey, and Shri B.S. Kapur, were awarded the second and third prizes respectively. The programme was inaugurated by Shri Madhav Singh Solanki, the then Minister for Planning and Deputy Chairman, Planning Commission, Government of India. Shri Ram Vilas Paswan, Union Minister of Labour and Welfare delivered the Valedictory Address and distributed the Diplomas to the successful participants.

Prof. K.S. Shukla was the Programme Director and Shri N.C. Ganguli and Shri Rakesh Gupta were Associate Programme Directors.

Other Training Programmes

During the year under review, the Institute, in addition to Fifteenth Advanced Professional Programme in Public Administration, organised 47 other training programmes as given in the Statement on next page. The details of the training programmes of the previous years are also given.

The Management Orientation Programmes sponsored by the Department of Personnel and Training were meant for officers of the Central/State Governments and Public Sector Undertakings. The eligibility conditions are that the officers nominated should have put in at least 6 years service in All India Services and/or Group 'A' (Class I) or 10 years service in Group 'B' (Class II) in Gazetted rank and equivalent middle management level officers employed by Central/State owned public sector undertakings.

The special programmes sponsored by the Department of Personnel and Training included two one-week refresher programmes and one 4-week special programme for IAS officers, two Management Development Programmes for Empanelled Dy. Secretaries, one Management Development Programme for Group 'A' officers (10-16 years service), one Advanced Programme on Planning and Implementation of Food Policy and Public Distribution and one Workshop for Librarians.

Management Development Programmes II conducted at the request of other organizations included three programmes sponsored by Bureau of Police Research and Development for IPS officers, two programmes sponsored by Department of Legal Affairs, Ministry of Law and Justice, two programmes sponsored by Controller General of Defence Accounts, two programmes sponsored by Department of Rural Development and one programme each sponsored by Tribal Development Division of the Ministry of Welfare and by Ministry of Environment and Forests. The details of the training programmes conducted during 1989-90 are given in Annexure V.

Sl.No.	1989-90		1988-89	
	No. of programmes conducted	No. of Participants	No. of Programmes conducted	No. of Participants
1. <i>Management Development Programmes-I</i> (Sponsored by the Department of Personnel & Training)				
(a) Management Orientation Programmes	8	191	12	369
(b) Special Programmes	8	222	10	302
2. <i>Management Development Programmes-II</i> (Sponsored by the Institute on its own)				
(a) Programmes Sponsored by other organisations	11	224	16	314
(b) Fee-based Programmes organised by IIPA on its own	9	145	7	122
3. <i>Programmes of Centre for Urban Studies</i>				
	11	174	12	214
	47	956	57	1321

CENTRE FOR URBAN STUDIES

The Centre for Urban Studies organised 11 short-term training programmes during the year. The programmes were meant for senior officers of Municipal Corporations, Municipalities and Urban Development Authorities on subjects such as Valuation and Assessment of Property Taxes; Management of Urban Development; Urban Project Implementation, Monitoring and Evaluation; Urban Plan Administration; Urban Project Formulation and Appraisal; Vigilance in Urban Authorities; Laws in Municipal Administration; MIS for Urban Planning; Management of Integrated Development of Small and Medium Towns; Management of Urban Water Supply and Slum Improvement. The total number of participants in the Centre's programmes was 174.

CENTRE FOR RURAL DEVELOPMENT ADMINISTRATION

The Centre for Rural Development Administration conducts research, training, consultancy and discussion in the areas of policy planning and implementation of rural development programmes. The Centre during the year organised training programmes/workshops on (i) Development through Participation, (ii) Special Programme for IAS Officers on Policy Analysis theme: Agricultural and Rural Development and (iii) Advanced Workshop on Agricultural Project Planning and Implementation and (iv) Rural Development Administration and Anti-poverty Programmes. The Centre has taken up research studies on (i) Economic Viability and Organisation Requirements of Lift Irrigation Technologies for Small and Marginal Farmers in India, (ii) Deposit Mobilisation by Rural Credit Institutions and (iii) Long-term data based study on 'Review of Panchayati Raj Acts in the context of proposed constitutional amendments and (iv) Bonded Labour in India.

The research study on 'Problems of Breast Feeding and Weaning of Infants among working women in organised and unorganised sectors' has since been completed.

C.4 WORKSHOPS/SEMINARS/CONFERENCES

Workshop on Regenerating Nature (May 1, 1989)

IIPA and the NGO Steering Committee on Social Forestry - organised jointly a Workshop on "Regenerating Nature: The Wastelands Development Approach".

Three main papers were presented in the Workshop: (1) "Wastelands Development Programme" by Shri Samar Singh, (2) "The Wastelands Development Approach" by Shri Nandan Maluste; and (3) "NWDB": A People's Audit" by Shri Shekhar Singh.

Thirty-seven participants attended the Workshop.

Shri Shekhar Singh coordinated the Workshop.

Seminar on Nehru & Public Administration (August 25, 1989)

Shri T.N. Chaturvedi, Comptroller & Auditor General of India, inaugurated the seminar with a Keynote Address.

Dr. S.R. Maheshwari, Professor of Political Science and Public Administration at IIPA, presented the theme paper entitled "Jawahar Lal Nehru and Public Administration".

Thirty participants attended the Seminar.

Prof. S.R. Maheshwari was the Coordinator of the Seminar.

Round Table on Alternative Approach to Economic Development (September 5, 1989)

A Roundtable on the subject focussed its attention on: which models of economic development work and which do not? What is necessary for economic growth and what is neglected in LDCs?

Thirty-five participants participated in the Round Table.

Prof. K.N. Kabra was the Coordinator of the Round Table.

National Seminar on 'Teaching of Public Administration in India (November 16-17, 1989)

A two-day National Seminar on 'Teaching of Public Administration in India', sponsored

by the IIPA and the Indian Public Administration Association was held on November 16-17, 1989. The first day of the Seminar was organised in the nature and form of a workshop on Refresher Programme to update the knowledge of the theory and practice of public administration in a few carefully selected lecturer-discussion sessions. The second day was devoted to the preparation of model syllabus of Public Administration. Faculty members of the Departments of Public Administration from the Universities of Lucknow, Panjab, Rajasthan, Patna, Delhi, Kurukshetra, Sri Venkateswara University, Himachal Pradesh University, Kakatiya University participated in the Seminar.

Prof. S.R. Maheshwari was the coordinator of the Seminar.

Seminar on State of Economy (January 30, 1990)

The objective of the Seminar was to organise exchange of ideas alongwith a quick and critical, review of the major facets of Indian Economy with a view to suggesting short and medium term corrective policies and policy changes.

Distinguished economists, planners, academicians and administrators participated in the discussion.

The Economic Analysis and Policy Group on the Indian Economy of the Institute coordinated the Seminar.

C.5 CASE STUDY PROGRAMME

The Committee on Case Studies of the Institute has reviewed its Case Studies Programme consequent to the demands of the training institutes to develop relevant and high quality case studies for use in training programmes and has initiated a series of measures to promote preparation of case studies and popularisation of case method. In this regard a comprehensive case study programme has been prepared and Annual Case Study Award Competition Scheme announced. Under the programme, an honorarium of Rs.1,000.00 would be paid to the writer for each case study selected for publication. In addition, under the Award Competition Scheme, each year two prizes -- a first prize of Rs.3,000.00 and a Second Prize of Rs.2,000.00 would be awarded to the two best case studies. The scheme comes into effect from April, 1990.

C.6 LIBRARY AND REFERENCE SERVICE

The Institute's library continues to be a major source of reference and research material in the field of public administration. During the year 2,020 volumes were added to the existing collection taking the total to 1,56,716. The number of periodicals received by the IIPA library stood at 501 titles. Of these, 274 periodicals were subscribed, 126 received on exchange, 93 received as gratis and 8 against membership of learned bodies. Thirteen english newspapers were subscribed to provide press clippings service. Two Hindi newspapers are also subscribed.

Five hundred and thirty six books and 400 administrative reports were added to the collection of government documents that includes acts and statutes, gazettes, departmental annual reports, reports of commission/committee of enquiries, census report, selected

documents of international organizations such as UN, OECD, ILO, UNICEF etc.

Eighty three volumes were added to the collection under the Centre for Urban Studies taking the total to 9,245. The Centre continued to subscribe for 23 periodicals in the area of urban affairs.

Seventy two volumes were added to the collection under the Centre for Rural Development Administration taking the total to 1,722. Twelve periodicals on the subject are being received.

A separate Hindi Unit in the Library has been started. One hundred and twenty-five books were added to this collection which included gift of 25 books from the Parliament Library. Two Hindi newspapers and seven periodicals continued to be received.

Depository Programme of IBRD (World Bank)

The International Bank for Reconstruction and Development has designated the IIPA library as a Depository Library of the publications. Three hundred and ten books were added and 3 periodicals continued to be received. The present collection has a total of 2,054 volumes.

Current Awareness Services

1. *List of Additions*: "IIPA Recent-Accessions" provides information about publications added to the library every month. This list is distributed to about 300 libraries in the country.

2. *Documentation Service*: "Documentation in Public Administration" is the quarterly current awareness service. The entries are provided with key-words and selected abstracts. A detailed subject term index and author index help in speedy information retrieval. On an average it includes 3500 articles and press clippings, 100 book-notes and 500 book reviews.

3. *Press Clippings Service*: For the press clippings service 13 newspapers are regularly scanned. About 4,300 clippings were indexed. This service is supplemented by the issue of "News Index".

4. *Literature Search and Bibliographies Service*: To compile bibliographies for the use of faculty and staff comprehensive literature searches were made. Twenty-four bibliographies were compiled. In addition, the library compiled pre-course reading lists for the various training programmes.

Circulation

The total number of books issued to the members was 9,021. Under its inter-library loan service 816 volumes were loaned to other libraries and 67 volumes borrowed.

Books Selection Committee

The library books selection committee was reconstituted and represented by the Coordinators of the academic divisions, APPPA Course Director and a representative of the Department of Personnel.

The committee advises on the collection development programme of the library and also other matters related to the functioning of the library.

Book Exhibition

Embassy of the U.S.S.R. Cultural Department. New Delhi organised an exhibition of Soviet books from October 20-22, 1989 at the I.I.P.A. Library. Selections from the books displayed were gifted to the IIPA Library.

Equipment

The following equipment were acquired for the Library:

(1) VCR and Colour TV; (2) Paper Cutting Machine; (3) Wire Stitching Machine; (4) Thermic Binding Machine; and (5) Photocopying Machine.

User Education Programmes

In collaboration with the British Council and the Department of Personnel, Training Division, Government of India, New Delhi, a workshop on "User Education and Development for Institutes of Public Administration Libraries" was conducted during January 29 - February 3, 1990. 18 participants from State Training Institutes/National level training Institutes attended the workshop. The purpose was to promote better use of the library and information services. Shri M.C. Ragavan, Librarian, was the Programme Director.

Computerization

The library has acquired the UNESCO Software Package CDS/ISIS Version 2.3 which is specifically designed for the professional libraries.

C.7 PUBLICATIONS

Periodicals

The Institute continued to bring out the following periodicals.

1. *Indian Journal of Public Administration* (Quarterly).
2. *Nagarlok* (Quarterly)
3. *Documentation in Public Administration* (Quarterly)
4. *IIPA Newsletter* (Monthly)

Indian Journal of Public Administration

The Institute brought out four issues during 1989 (Volume XXXV) which, taken together ran into 1131 pages. Of these, one was the annual special number on "Environment and Administration".

Shri T.N. Chaturvedi continued to be the Editor of the IJPA and Shri M.K. Gaur as Assistant Editor.

Nagarlok

The special number of *Nagarlok* (October-December, 1989) was on "Strengthening Urban Local Bodies".

Director IIPA, continued to be the Editor and Prof. Girish K. Misra functioned as Joint Editor.

Documentation in Public Administration

The four issues of Documentation in Public Administration were published under the joint auspices of the Institute and the Indian Council of Social Science Research.

IIPA Newsletter

Twelve issues of the Monthly Newsletter were brought out during the year.

Publications

The Institute brought out the following publications during 1989-90.

1. Kothari, Ashish, Pande Pratibha, Shekhar Singh, Variava Dilnavz, *Management of National Parks and Sanctuaries in India - A Status Report*.
2. Chaturvedi, T.N., (Ed.), *Training in Public Administration: The Changing Perspective*.
3. Verma, B.M., *Administration of Agricultural Development*.
4. Tiwari, R.K., *Rural Employment Programmes in India*.
5. Misra, G.K. and Narain, M.K., *Development Programmes for Urban Poor*.
6. Chaturvedi, T.N., (Ed.), *Administrative Reforms* (Reprinted).

Participation in the 9th World Book Fair

The Institute set up a stall in the 9th World Book Fair held at New Delhi from February 13 to 18, 1990. Visitors evinced keen interest in IIPA's publications.

C.8 COMPUTER CENTRE

The Computer Centre continued to make significant contribution by providing computer time, software development, data processing, word processing, and photocopying services to all its users.

During the year, two training programmes, one on Computer Fundamentals and Applications for the Faculty, and one on Word Processing for the secretarial staff were organised.

In addition to a number of consultancy projects for public enterprises, the Centre developed the computerised Membership System and APPPA Examination Systems for the Institute.

Development of Financial Accounting System, APPPA Participants' Information System, and APPPA Dissertation and Project-work Systems are in progress.

The Centre added two PC/ATs, with 80 MB disk capacity each, to its stock of equipment.

C. 9 PARTICIPATION IN INTERNATIONAL SEMINARS, CONFERENCES AND OTHER PROGRAMMES

Shri P.K. Umashankar, Director, on an invitation from the University of Michigan attended a Conference on 'Politics of Induced Fertility Change' held at Bellagio, Italy, from 18th to 20th February, 1990.

Prof. D.D. Malhotra attended AMDISA Workshop on Case Studies at Dhaka July 1-11, 1989. He also participated in the UNICEF Consultative Committee Meeting at Manila March 10-17, 1990.

Dr. Aasha Kapur Mehta attended the Seminar on Machine Tools in Developing Countries organised by Kiel Institute of World Economics at Kiel in July 1989 and also the Second International Conference on Management of Technology organised by the University of Miami, Florida, USA, February 27 to March 2, 1990.

Shri R.K. Sachdeva, Senior Management Analyst, was deputed to attend an Advanced Study Programme in Public Administration at MIT, Boston, under UNDP Project from September 11 to December 24, 1989.

Smt. S. Saroja, Reader in Financial Management, was deputed to Strathclyde Business School Glasgow, U.K. for the Training Course on "Advanced Financial Management for Public Enterprises" from April 7 - July 7, 1989 under the Colombo Plan.

C. 10 OTHER ACTIVITIES

Affiliations to the IIPA

Dr. Binoy Nath Verma, Department of Economics and Business Management, Faculty of Basic Sciences and Humanities, Rajendra Agricultural University, Pusa (Samastipur), Bihar, is currently affiliated to the IIPA to undertake research study on "Institutional Transformation and Technological Change - the interaction path and the process of development in traditional agrarian settings of Eastern India" under the UGC Research Scientist Category Scheme.

Visitors from Abroad

A Chinese delegation from National School of Administration, headed by Prof. Li-Wen-Hai, Vice-President, People's University of China, visited the Institute and met faculty members on April 7 and 13, 1989.

The delegation came to study the system and methods of selection and training of senior government officials/civil servants in India.

A Delegation from Sri Lanka led by Mr. Chandra Bandara. Minister of State for Public Administration of Sri Lanka and including Mr. M. Somasundram, Additional Secretary in the Ministry of Public Administration and Dr. K. Kamalgoda, Director, Post-

graduate Institute of Management, Colombo, visited IIPA on October 27, 1989. A Delegation of Civil Servants from France consisting of Mr. Gerard Maurel, Director in the Inspection General of National Police, France; Mr. Alain Bidon, 'Prefect' of Oise Region and Mr. Michel Morin, Prefect of Cantal Region, visited the Institute on October 27, 1989.

Mr. David Falcon Director General, Royal Institute of Public Administration, London, visited the Institute on March 22, 1990 and spoke on "Developments in Personnel Management."

A three-member African delegation visited the Institute on March 28, 1990. They were Mr. M.M. Kambuwa, Management Development Consultant, Malawi. Mr. Anthony L. Hagan, Director PAN African, Institute for Development of East and Southern Africa, Zambia and Prof. B.J. Chijuma, Principal, Institute of Development Management, Tanzania.

Award to Prof. S.R. Maheshwari

Dr. S.R. Maheshwari, Professor of Public Administration and Political Science, has been awarded the Sardar Vallabh Bhai Patel prize for his Hindi book "Bharat Mein Sthaniya Shasan".

The award carrying Rs.7,000.00 has been instituted by the Ministry of Personnel, Public Grievances and Pensions for the best book in Hindi in the field of Public Administration.

Institutional Membership of International and National Organisations

The Institute is a member of the following International and National Organisations:

1. Eastern Regional Organisation of Public Administration (EROPA), Manila, Philippines;
2. International Associations of Schools and Institutes of Administration, Brussels, Belgium;
3. Computer Society of India, Bombay;
4. Indian Association of Special Libraries and Information Centres, Calcutta.
5. Indian Association of Social Science Institutions, New Delhi;
6. Indian Library Association, New Delhi;
7. Operations Research Society of India, New Delhi and
8. Indian Society for Studies in Cooperation, Pune.

Committee for Promotion of use of Hindi in the working of the Institute

The Committee continues to meet every alternate month. The staff members of the Institute are being nominated to attend the training programmes in Hindi typing/shorthand, being conducted by the Union Ministry of Home Affairs. Besides other activities, the brochures of the training courses scheduled for 1990-91 have been brought out in Hindi and English.

D. ADMINISTRATIVE AND FINANCIAL MATTERS

D.1 PERSONNEL MATTERS

Under Merit Promotion Scheme, the following promotions in the faculty have taken place with effect from May 17, 1989; (i) Dr. K.S.R.N. Sarma as Professor; (ii) Dr. J.N. Upadhyay as Reader; and (iii) Shri Raj Nandy as Reader.

The term of deputation of Prof. M.L. Sudan with the Royal Institute of Management, Thimpu, Bhutan was further extended for another year from Dec., 15 1989 to Dec., 14 1990

Dr. Gangadhar Jha, Lecturer, Centre for Urban Studies, was relieved of his duties on one year's lien to join as Research Professor, National Institute of Urban Studies, New Delhi, with effect from May 24, 1989.

Prof. Ram Prakash retired from the service of the Institute on October 31, 1989.

Dr. K.A.M. Chenoy on his absorption in Indira Gandhi National Open University was treated to have resigned from the service of the Institute from March 10, 1990.

Shri Datar Singh, Production Asstt-cum Sr. Proof Reader retired from the service of the Institute on August 31, 1989.

Shri Bhairav Dutt Joshi formerly Floor Supervisor in the Institute unfortunately passed away on May 30, 1989.

Reservation of Posts for Scheduled Castes/Scheduled Tribes: Observance of Government of India Orders in respect of Posts under the control of the IIPA

One of the conditions attached to the grant given to the Institute by the Department of Personnel and Training is that the Institute will make reservation for scheduled castes/scheduled tribes in the posts/services under its control on the lines indicated by the Government of India.

The Institute has accepted and is following the guidelines laid down by the Government of India in this regard.

D.2 FINANCES AND ACCOUNTS

Receipts

During the year under report, maintenance grant of Rs.97.35 lakhs was received from the Ministry of Personnel & Training, Public Grievances and Pension. The Ministry of Urban Development released maintenance grant of Rs. 16 lakhs for the Institute's Centre for Urban Studies.

In addition the following non-recurring grants were received from the Ministry of Personnel & Training for:

1. Renovation plan of the Institute	Rs. 19.66 lakhs
2. Repairing and re-carpeting of roads	Rs. 2.00 lakhs
3. Purchase of Equipment	<u>Rs. 4.80 lakhs</u>
Total:	<u>Rs. 26.46 lakhs</u>

Grants amounting to Rs.32.69 lakhs were also received from the Department of Personnel and Training, Government of India and other sponsoring Departments/Ministries for the conduct of Training Programmes as under:

1. Advanced Professional Programme in Public Administration	Rs. 7.91 lakhs
2. Courses under Management Orientation Programmes	Rs. 2.55 lakhs
3. Advance from various sponsoring departments for study tour abroad by APPPA participants	Rs.19.66 lakhs
4. Other Special Programmes	<u>Rs. 2.57 lakhs</u>
Total:	<u>Rs.32.69 lakhs</u>

Grants for Research studies, Seminars & Conferences from sponsoring agencies amounted to Rs.10.66 lakhs. Receipts on account of consultancy assignments were of the order of Rs.4.30 lakhs. Fees for various fee based training programmes amounted to Rs.14.10 lakhs (Rs.4.84 lakhs from programmes organised by the Institute on its own and Rs.9.26 lakhs in respect of programmes sponsored by other agencies).

The receipts from membership subscription, sale of publications, rents etc. were of the order of Rs.28.20 lakhs.

Total receipts for the year including non-recurring grants were of the order of Rs.229.76 lakhs.

Expenditure

The expenditure during the year under report was as per details given below:-

1. Establishment including T.A.	Rs. 70.92 lakhs
2. Library Books & Periodicals	Rs. 3.97 lakhs
3. Publications	Rs. 7.28 lakhs
4. Maintenance of buildings, water & electricity charges & rents, rates & taxes	Rs. 15.22 lakhs
5. Office Expenses	Rs. 11.20 lakhs
6. Services & Supplies and Furniture & Office Equipment	Rs. 2.23 lakhs
7. Renovation of class rooms etc.	<u>Rs. 1.56 lakhs</u>
Total:	<u>Rs.112.38 lakhs</u>
1. Centre for Rural Development Administration	Rs. 10.18 lakhs
2. Centre for Urban Studies	Rs. 15.76 lakhs
3. Publication of <i>Nagarlok</i>	<u>Rs. 0.23 lakhs</u>
Total:	<u>Rs. 26.17 lakhs</u>

The expenditure on Training Programmes sponsored by the Department of Personnel and Training and other sponsored and Fee-based programmes and the research projects and seminars etc. amounted to Rs.57.48 lakhs as under:-

1. Advanced Professional Programme in Public Administration	Rs. 7.56 lakhs
2. Study Tour Abroad by APPPA Participants	Rs. 16.59 lakhs
3. Courses under Management Orientation Programme	Rs. 3.51 lakhs
4. Programmes sponsored by other organisations and Fee based programmes	Rs. 6.71 lakhs
5. Consultancy assignments, Research Projects and Seminars	Rs. 16.69 lakhs
6. Grants to Branches	Rs. 2.44 lakhs
7. Advances to employees for House Building, Conveyance and Festival	<u>Rs. 3.98 lakhs</u>
Total:	<u>Rs. 57.48 lakhs</u>

Expenditure against non-recurring grants:

1. Office Equipment & Training Aids	Rs. 2.19 lakhs
2. Renovation Plan of Institute	<u>Rs. 4.16 lakhs</u>
Total:	<u>Rs. 6.35 lakhs</u>

The total expenditure during the year amounted to Rs.202.38 lakhs (Balance has been carried over for utilisation during 1990-91). Audited statement of Accounts in detail is appended to this report (Annexure IX). M/S. Thakur Vaidyanath Aiyar & Co. audited the accounts of the Institute for the year under report.

ANNEXURES

Annexure I

ACADEMIC CONTRIBUTION AND OTHER ACTIVITIES OF IIPA FACULTY AND LIBRARY PROFESSIONAL STAFF

FACULTY

BANERJI, PRANAB

Papers/Articles: A Cautious Budget, *Yojana* Apr. 16-30, 1989. Resource Crisis and Response in India: Lessons from the Seventh Plan, December 1989 in *Finance India*.

Seminars/Conferences: Seminar on 'Jawaharlal Nehru and Public Administration', Organised by the I.I.P.A., New Delhi, August 25, 1989. Paper presented, "Role of Co-operative Credit in Nehru's Agrarian Policy".

CHAWLA, K.L.

Book Reviews: Kharbanda & Prem Nath, Direct Tax Law: Penalties & Prosecutions: *Indian Journal of Public Administration*, Oct.-Dec. 1989.

DATTA. A.

Articles/Papers: "Financing Development Programmes for Urban Poor" in Girish K. Misra and M.K. Narain (Eds.), *Development Programmes for Urban Poor*, New Delhi: IIPA, 1989.

"Whither District Government", *Indian Journal of Public Administration*, October-December, 1989.

Book Reviews: State of India's Urbanisation (National Institute of Urban Affairs), *Nagarlok*, January-March, 1989.

Municipal Finance in India: Based on Orissa (Gokulanda Dash), *Nagarlok*, January-March, 1989.

District Administration : National Perspective (Ed. S.N. Sadasivan), *Indian Journal of Public Administration*, April-June, 1989.

Metropolitan Housing Market: A Study of Ahmedabad (Meera Mehta and Dinesh Mehta), *Nagarlok* January-March, 1990.

West Bengal Landscapes: November 1983-February 1986 - A Travel Diary (Arun Ghosh), *Indian Journal of Public Administration* January-March, 1990.

Seminars/Conferences: Second Indian Module on: 'Management of Urban Renewal', organised by the Town & Country Planning Organisation, New Delhi, and Centre for Urban and Regional Studies (University of Birmingham), Birmingham (U.K.), April 17-May 5, 1989. Paper presented: "Management of Urban Renewal in Shahjahanabad".

Workshop on: 'Implications of National Commission on Urbanisation's Recommendations' organised by the School of Planning and Architecture, New Delhi, May 11-12, 1989. Paper presented: "The NCU on Metropolitan Management".

Seminar on 'Panchayati Raj', organised by the Indian Parliamentary Group, New Delhi, August 4-5, 1989. Paper Presented: Local Government Reform: Balancing Uniformity with Diversity".

Seminar on 'A Medium-term Development Plan for Bangalore', organised by the Asian Institute of Urban Development, Bangalore, August 29-30, 1989. Paper presented: 'The NCU on Urban Finance: Some Comments'.

Association with Committees: Member, Sub-committee of experts attached to the High powered Committee on Property Tax in Delhi, appointed by the Delhi Administration for a year (July, 1989 to June, 1990).

GOYAL, S.K.

Papers/Articles: "Price Trends in the Indian Economy". Working Paper, January, 1990.
"Directory of Foreign Direct Investment in India". The Directory was compiled in January 1990 at the instance of joint unit of UNCTC-ESCAP, Bangkok. This will be included in their Directory of Statistics of International Investments and Production.
"Industrial Policy: Some Aspects". A Discussion Paper.

Association with Committees: Member, Panel on Industrial Economists, constituted by the Planning Commission, Government of India.

Member, Indo-Dutch Programme on Alternatives in Development (IDPAD).

Member-Secretary, Board of Governors of the Institute for Studies in Industrial Development.

Member, Board of Governors of the Giri Institute of Development Studies, Lucknow.

GUHA ROY, JAYTILAK

Articles/Papers: "Police Role in Protection of Civil Rights", *The Indian Police Journal*, vol. xxxvi, No.2, April-June, 1989.

"Sarkaria Commission on Centre-State Administrative Relations in Respect of Public Order Duties", *Indian Journal of Political Science* vol.L1, No.1, January-March, 1990.

Case Studies: "Operation Barga" - A Case Study of Administrative and Operational Aspects of Land Reforms Programme in West Bengal, Government of India; DOP&T, Ministry of Personnel, Public Grievances and Pensions, *Case Studies in Administration*: Vol.IV, December, 1989.

Book Reviews: "Keeping the Peace: For whom the Bell Tolls", S.K. Ghosh, *The Indian Journal of Public Administration* Vol. xxxv, No.4, October-December, 1989.

Seminars/Conferences: Seminar on 'Pandit Jawaharlal Nehru and Public Administration', organized by IIPA at New Delhi on August 25, 1989. Paper presented: "Nehru and Public Administration: A Critique".

UGC-sponsored National Seminar on 'The Role of Social Scientists in the Development of Weaker Sections', organised by K.R. (P.G.) College, Mathura on October 21-22, 1989. Paper presented: "Role of the Indian Social Scientists in the Development of Weaker Sections".

UGC-sponsored National Seminar on 'Law and the Weaker Sections, organised by the Agra University, Institute of Social Sciences on November 4-6, 1989. Paper presented: "The Protection of Civil Rights Act, 1976: An evaluation of enforcement".

XIIIth Conference of the Indian Public Administration Association, organised by the University of Jodhpur on December 22-24, 1989. Paper presented: "Sarkaria Commission on Deployment of Union Armed Forces in a State for Public Order Duties".

XIXth Conference of the Indian Society of Criminology, organised by the University of Bangalore on January 29-31, 1990. Paper presented: "Role of Voluntary Agencies in Prevention and Control of Juvenile Delinquency".

National Workshop on 'Training in Juvenile Justice Administration', organised by the Ministry of Social Welfare, Government of India, National Institute of Social Defence and UNICEF, at New Delhi on November 2-3, 1989. Discussant as a member of the Working Group on "Training of Social Welfare Functionaries in Juvenile Justice Administration".

Association with Committees: Member, Executive Council, Indian Society of Criminology, for the year 1990.

HANDA, K.L.

Articles/Papers: "New Dimensions of Accounting in Government", *Finance & Accounts Chronicle*, Lucknow, October, 1989.

Case Studies: 'A Case Study in the Application of Zero Base Budgeting', March, 1990. *Finance and Accounts Chronicle, Lucknow.*

Books Reviews: 'Role of Comptroller and Auditor General in Indian Democracy' Sameer C. Mookerjee, New Delhi, Ashish, 1989, *Indian Journal of Public Administration*, April-June 1989.

Association with Committees: Has been a member of the High Level Committee on Regional Training Institutes, constituted by the Comptroller and Auditor General of India.

ITTYERAH, ANIL C.

Seminars/Conferences: Seminar on 'Public Distribution System' organised by U.P. Academy of Administration, Nainital, October 5- 6, 1989, Paper presented: The Public Distribution System in India: Major issues in Policy and Implementation.

KABRA, K.N.

Books: *Nationalisations in India: Political Economy of Policy Options*. Vol.1, Eastern Books, New Delhi.

Political Economy of Public Distribution of Food in India, Ajanta Books International, Delhi.

Papers/Articles: Centre-State Relations and Purposive Decentralised Planning, *Mainstream*, July 1, 1989.

"Nehru and Planning for the Poor" in *Remembering Jawaharlal Nehru Today*, Mainstream Publications, New Delhi.

Training Civil Servants: Relativist Perspective is required *Vikalpa* Vol.14, No.1, January-March, 1989.

Industrial Development and Policy during 1980s as Blue supplement to *monthly commentary on Indian Economic Conditions* August 1989.

PDS: Target Group should Benefit, *Business Standard*, 16th & 19th September 1989.

World Bank Report Inviting Further Contradictions, *Mainstream*, 14th October 1989.

Make/Buy Decisions and the use of domestic resource cost estimates: A critique of a recent approach, *International Journal of Development Planning Literature*, Vol.4 No.2 (1989).

"Agrarian Transformation Limits of "Nehruvian Approach" *Kurukshetra*. October 1989.

Right to Work: Rationale and Approach to Planning, *Mainstream*, March 3, 1990 and Also in *Monthly Commentary on Indian Economic Conditions*. January, 1990.

Programmes for Urban Poor, A Chapter in *Urban Poverty* (ed. G.K. Misra), IIPA, New Delhi.

"Some Theoretical Premises of Socialist Restructuring" in *Socio-Economic Reforms in the USSR*, (ed. Chopra, U.D & others) *Patriot* - Publishers, New Delhi.

On the Inadequate Size, Urban-Bias and 'Universal Coverage' of PDS in *Quarterly Economic Report*, No. 128, July-December 1989.

District Planning: Some Theoretical Issues in *IASSI Quarterly*, September 1989.

Book Reviews: H.H. De Haan: *Alternatives in Industrial Development: Sugarcane Processing in India*, Sage, New Delhi, *Productivity*, January-March, 1989.

Clive Dewey, (ed.) *State and the Market in the Economic History of the Third World*. Manohar, New Delhi, in *Indian Journal of Social Science*, Vol.2 No.3(1989)

Seminars/Conferences: National Seminar on District Planning at Indian Institute of Management, Bangalore, April, 1989. Paper on District Planning: Some Theoretical Issues.

Indo-Soviet Joint Seminar on the Modes of Production: Genesis and Growth by Indian Council of Historical Research, November, 1989. Paper on India's Mode of Production: Impact of the Informal, Black and State Sectors.

Workshop on Sickness in Small and Medium Enterprises at National Institute of Rural Development, Hyderabad, December, 1989. Papers on Sickness in Small & Medium Industrial Enterprises.

International Seminar on Emerging Pattern of Leadership in South Asia, March, 1990. Paper on "Leadership in Development: Some Perspectives on Leadership in developing Countries like India".

National Seminar on Rural Development, Department of Sociology, University of Jodhpur, March, 1990. Paper on "Agrarian Transformations: Limits of an Approach".

Seminar on Planning in India. Key note paper on "Integrated Social Science Approach to Planning in India. Organised by Institute of Regional Affairs, March, 1990.

Seminar on State of Economy: Current Challenges, organised by Economic Analysis and Policy Group of IIPA, January 1990. Papers on Current Economic Challenge and Right to work: Rationale, Possibilities and Approach.

Association with Committees: Member, International Journal of Development Planning Literature, Science & People (Quarterly) Peace and Solidarity (Monthly)

MAHESHWARI, S.R.

Books: *Comparative Government and Politics*, Agra, Lakshmi Narain Agarwal, 1990, Third Edition:

Indian Administration, New Delhi, Orient Longman, Fourth Edition, 1990.

Articles/Papers: Presidential Address on 'The Civil Service in India: An Historical Over-View' delivered at the Jodhpur Conference of the Indian Public Administration Association in December 1989.

'Public Administration in India: New Trends and Development', in Raul P. De Guzman and others: *Public Administration in a Changing National and International Environment*, Manila, EROPA, 1989.

'Pruning Big Government: The Indian Experience', in Wittenhall and Arthur Hoyle (ed.): *Government and People Issues in Development*, Canberra.

'Administrative Morality' in *The Indian Journal of Public Administration*, Vol. XXXV, April-June 1989, No.2.

'Ideological Vision and Reality', B.N. Pande (Editor): *A Centenary History of the Indian National Congress (1885-1985)*, Vol. IV, New Delhi, All India Congress Committee (1), 1990.

'For a Really Effective Lok Pal', in *The Hindu*, 27th March 1990.

Seminars: One Day Seminar on 'Jawaharlal Nehru and Public Administration, 25th August, 1989. Paper presented on Jawaharlal Nehru and Public Administration.

Two-day National Seminar on 'Teaching of Public Administration in India', 16-17

November 1989. Paper presented on Teaching of Public Administration in India.

MALHOTRA, D.D.

Seminars/Conferences: Seminar on Thirty-Third Member Annual Conference of IIPA, organised by IIPA at New Delhi on October 21, 1989, paper presented: 'Jawaharlal Nehru: His Vision of Science and Technology and Public Administration'.

National Seminar on Housing Policy and Development organised by G.R. School of Planning GND University, Amritsar at Amritsar, March 23-24, 1990. Paper presented: 'Housing Policy: The Prospects for Urban Poor'.

MEHTA, AASHA KAPUR

Articles/Papers: Managing hi-tech in a developing country in proceedings of the Second International Conference on Management of Technology, Industrial Engineering and Management Press, U.S.A., 1990.

Seminars/Conferences: Strategic Management Decisions and product Mix Options in Indian Public Enterprises organised by ICPE and HMT at Bangalore, April 26-28, 1989, paper presented: Competitive Strategies in the International Machine Tool Market.

Machine Tools in Developing Countries organised by Kiel Institute of World Economics at Kiel, July 1989, paper presented the Indian Machine Tool Industry.

Second International Conference on Management of Technology organised by University of Miami Florida, U.S.A., February 27 to March 2, 1990, paper presented Managing hi-tech in a developing country.

State of the Economy: Current Challenges organised by EAP Group IIPA on 30th January, 1990 at IIPA, Paper presented : the External Sector of the Indian Economy.

MINOCHA, O.P.

Seminars/Conferences: Seminar on ISTD (Annual Conference) organised by ISTD at Bombay in December 1989. Paper Presented 'Identification of Training needs'.

Association with Committees: Member, ISTD National Executive for one year.

MISRA, GIRISH K.

Articles/Papers: "Political Will is Needed to Enforce It" *Kurukshetra*. Vol. XXXVI, No.6, March 1990.

"Would it live upto Expectations?" *Kurukshetra*, Vol. XXXVII, No.11, 1989.

"Development Programmes for Urban Poor" *Nagarlok* Vol XXI, October-December 1988 (This was published in March 1990).

"Financial Administration of Programmes for Weaker Sections: A Study of Bank of Baroda' in *Space*, Vol.4, No.3, July 1989.

Book Reviews: R.S. Sandhu, *The City and its Slums: A Sociological Study Nagarlok*, Vol. XXII, January-March, 1990. No.1.

State Planning Department of Uttar Pradesh, Planning Atlas of Uttar Pradesh, *Indian Journal of Public Administration*, Vol. XXXV, No.1. January-March, 1989.

R.C. Sharma, *Regional Planning for Social Development: Concepts, Approaches and Application*. Annals and the National Association of Geographers of India (NAGI), Vol. IX, June 1989, No.1.

Seminars/Conferences: Workshop on Public-Private Responsibilities in Urban Development Organised by Institute of Town Planners in India at New Delhi on December 15, 1989. Paper Presented on "Garbage Collection and Disposal System - Public- Private Cooperation".

Seminar on 'Tenth Annual Conference on Health Care for Villages and Urban Slums, organised by Indian Society of Health Administration at Calcutta; January 22-24, 1990. Paper presented: Spatial Accessibility to Health Care in Rural Areas.

National Seminar on District Planning: Concepts, Techniques and Management, organised by Indian Institute of Management at Bangalore: May 10-12, 1989. Paper presented on "Spatial Planning Techniques".

Association with Committees: Committee on Municipal Training Plan in India Under the Ministry of Urban Development.

MISHRA, S.N.

Papers/Articles: People's Participation in Development, *Indian Journal of Administrative Sciences*, Vol. I, January-March 1990, Madras.

Electoral Politics in India: A Study in Nomination Process of Political Parties, *Democracies*, Patna, Vol. XI, January-March 1990.

Seminars/Conferences: Seminar on 'Parliamentary System in India', organised by A.N. College, Patna, March 17-18, 1990. Paper presented 'Electoral Politics in India'.

Seminar on 'Annual Conference of Public Administration Association' organised by Indian Public Administration Association, Jodhpur, December 21-23, 1989. Paper presented: Desert Area Development Programme.

Association with Committees: Executive Committee, Indian Public Administration Association.

Member, P.G. Board of Moderation, Magadh University, Bodh-Gaya.

Member, Courses of Studies, Jammia Milia, New Delhi.

MUKHOPADHYAY, LIPI

Papers/Articles: Tribal Development Administration, *Social Welfare*, June - July, 1989
Work Motivation and Job Development, *Productivity*, July - September, 1989.

Association with Committees: Indian Science Congress

NANDY, RAJ

Paper/Articles: "Finding Feet for Municipal Personnel Administration" *Nagarlok*, October-December 1989.

Association with Committees: Member, Expert Group for Evaluation of Management Development Programmes, Ministry of Transport.

NARAIN, M.K.

Seminars/Conferences: Law and Weaker Section, organised by Agra University, Agra, November 4-6, 1989. Paper presented on Voluntary Agencies Law and Weaker Section.

PRASAD, KAMTA

Papers/Articles: Introduction to Demographic Policy and the Balance Between Agriculture and Industry. *The Balance Between Industry and Agriculture in Economic Development*. Vol.3, Manpower and Transfers, edited by Sukhamoy Chakravarty for the International Economic Association, Macmillan Press, London.

Social-Economic Requirements of Technologies for Eradicating Rural Poverty. *IASSI Quarterly* Vol.8, No.1, June 1989.

Constitution (64th Amendment Bill: It's Excellent, But Needs Touch up, *Kurukshetra* Vol XXXVI, No.11, August 1989.

What did go wrong with Nehru's Strategy, *Kurukshetra* Vol.XXXVIII, No.1, October 1989.

The Eighth Plan Ensure Full Employment, *Yojana*, Vol. 33 No.21, November 1989.

A Suggested Strategy for Alleviation of Rural Poverty, *Alternatives in Rural Developments* edited by D.R. Shah, Sterling Publishers Private Ltd., 1990.

Seminars/Conferences: Seminar on Panchayati Raj Organised by Lok Sabha Secretariat at Parliament House Annexe, New Delhi August 5,1989. Paper Presented on 'Role of Panchayati Raj Institutions in Planning-Experience, Lessons and Prospects.

Seminar on Strategy of Rural Industrialisation, organised by Indian Association for the Advancement of Science at New Delhi September 11-12,1989. Paper presented on 'Industrialisation of Rural Economy'.

Seminar on Energy Policy, Organised by Centre for Indian Development Studies, Chandigarh, January 31,1990, paper presented on 'Energy Policy and Development Strategy'.

Seminar on Role of Panchayati Raj in Rural Economy, organised by Aurobindo College, Delhi University Delhi February 16, 1990, paper presented on 'Panchayati Raj and Decentralised Planning'.

Association with Committees: Chairman, Minimum Wages Advisory Board, Government of India, Ministry of Labour.

Member, National Advisory Committee for Environmental Impact and Socio-Economic Aspects of Water Resources, Central Board of Irrigation and Power.

Member, Board of Studies in Economics, Jodhpur University, Jodhpur.

Chairman, Board of Management, Institute for Resource Management and Economic Development, Delhi.

Chairman, Governing Body, Centre for Indian Development Studies, Chandigarh.

Member, Editorial Board, the Indian Economic Journal, Bombay.

SARMA, K.S.R.N.

Seminars/Conferences: Seminar on Medium Term Development Plan for Bangalore, organised by Asian Institute of Urban Development at Bangalore, August 29-30, 1989, paper presented 'Implementation of Urban Development Plans-Issues for reforms'.

SACHDEVA, R.K.

Books: *Management Handbook of Computer Usage*, NCC Blackwell, U.K., 1990.

Articles: Distributed Simulation of Resource Constrained Project Scheduling, *Computers and Operations Research* (U.S.A.), Vol.16, No.4, 1989.

Information Technology Development Strategy. *Financial Express*, July 9, 1989.

Association with Committees: Member, as National Representative from India, Committee on Information Systems, International Federation for Information processing 1986 onwards.

Member, Management and productivity Sectional Committee, Bureau of Indian Standards.

SAROJA, S.

Case Studies: Dry Farming on Watershed Basis in Village Brichchiawas, Pisangan Block, District Ajmer, Rajasthan.

Dry land Farming and Silvi-Pasture Development - village Sarana, Block Bhinai, District Ajmer, Rajasthan.

Introduction of Watershed Based Dry Farming Technology in Semaranala Watershed in Sanchi Block, District Raisen, Madhya Pradesh.

"Integrated Horticultural Development Project-Pipaliya Mira, Schore, Madhya Pradesh".

Project on Pulses Development in Sanchi Block, District Raisen, Madhya Pradesh.

Book Reviews: *Handbook on Regional Banks Concepts and Operations* S.C. Anand and Jagat Ram; Vision Books, New Delhi, *Indian Journal of Public Administration*, Vol.

XXXVI, No.1, January-March, 1990.

Association with Committees: Member, Indian Economic Association.

SINGH, SHEKHAR

Books: *Management of National parks and Sanctuaries in India: A Status Report*, IIPA, New Delhi, 1989.

Articles: "The Global Environmental Debate" *Indian Journal of Public Administration*, XXXV: 3, July-September, 1989.

Book Reviews: *The Political Economy of Forest Use & Management*, M.V. Nadkarni, et al, *Indian Journal of Public Administration*, XXXV: 3, 1989.

Association with Committees: Standing Committee for Environmental Assessment of River Valley Projects, Ministry of Environment - Forests, Government of India.

SINGH, S.S.

Articles: Judicial Safeguard of "Legitimate Expectations - An Emerging Technique of Disciplining the Administration", *Indian Journal of Public Administration*, Vol.XXXV No.2, April-June 1989.

Book Reviews: *Administrative Justice in India*, Radhakant Nayak, New Delhi 1989
Indian Journal of Public Administration Vol.XXXV No.1.

SWARUP, KANTI

Books: *Operation Research* (revised), Sultan Chand & Sons, New Delhi, 1989-90.

THAKUR, R.N.

Articles: Introduction to urban poverty: the concept of Slums *Urban India* Vol. IX No.2, July-December, 1989. Comment on which of us are Aryans? *Seminar* February 1990.

Book Reviews: Ashok Mukhopadhyay, *Municipal Management of Electoral Perception*, *Nagarlok*, Vol. XXI, No.3 July-September 1989.

Rajendra Prasad Singh, *Bihar Men Gram Panchayat*, *Seminar* August 1989.

S.M. Ijlal and Anis Zaidi, *Politics, Power and Leadership in Rural India*, *Seminar* August 1989.

Chandra Mauli Singh, *Dynamics of Rural Development Administration*, *Seminar*, August 1989.

B. Janardhan Rao, *Land Alienation in Tribal Areas*, *Indian Journal of Public Administration*, Vol,XXXV. No.4, October-December 1989.

Seminars/Conferences: The Status of Sociology as a Sciences and Social policy Formation organised by XXIX International Congress of the International Institute of Sociology, Rome on June, 12-16, 1989. Paper presented "What good can Religion do in a Complex, Society?" (in absentia)

One-day Jawaharlal Nehru Centenary Seminar organised by IIPA at New Delhi 25.8.1989, paper presented 'Jawaharlal Nehru on Social Administration'.

Association with Committees: Delhi Sociological Association.
Research Committee-22 of International Sociological Association.

TIWARI, R.K.

Books: *Rural Employment Programmes in India: The Implementation process*, IIPA, New Delhi, 1990.

UPADHYAY, J.N.

Seminars/Conferences: Seminar on Poverty and SC/ST, organised by Magadh University at Bodh Gaya on 16.4. 1989. Paper presented for Marketing Services for the beneficiaries of IRDP with particular reference to SC & ST.

VERMA, B.M.

Books: *Administration of Agricultural Development*, Indian Institute of Public Administration, New Delhi, March 1989.
Decentralisation in Administration, Uppal Publishing House, March,1990, New Delhi.

WISHWAKARMA, R.K.

Articles/Papers: Managing Urban Basic Service for the Poor in Development Programme for Urban Poor (eds.) Girish K.Misra and M.K. Narain, Published by IIPA's CUS, New Delhi, 1989.

Local Self - Government in Urban India, YOJANA, Vol.33, No.20 November 1-15, 1989 (special issue) on Local Self-Government and Education.

Book Reviews: Managing Urban Development by H.D. Kopardekar Published by All Indian Institute of Local Self Government, Bombay (1987) *NAGARLOK*-Vol.21. No.3, July-September 1989.

Seminars/Conferences: Workshop on UBS organised by the Municipal Council Banswara (Rajasthan) and the UNICEF October 24-25, 1989. Paper presented Social

Evils of Urbanisation and UBS programme.

Workshop on Environmental Management, organised by the Indian Environmental Society, at Hotel Holiday-Inn February 12-13, 1990. Presented a paper on Management of Human Environment.

LIBRARY PROFESSIONAL STAFF

RAGAVAN, M.C.

Papers/Articles: *Standardization of Terminology and Library and Information Science Standards of ISO, ANSI, BSI & BIS: a Sample Evaluation* (co-author) 15th All India Conference Indian Library Association held at Pune from 7-10 November, 1989.

Seminars/Conferences: Directed the Seminar on Manpower Planning for Library and Information System, 17th All India Conference of IASLIC, December 27-30, Jaipur.

Participated in the Audio-visual programme of Indira Gandhi National Open University, Department of Library Science, New Delhi on October 9, 1989 on the topic "Acquisition of Publications"

Association with Committees: Member, Good Offices Committee, Book Promotion and Copyright Division, Ministry of HRD Government of India; Member, Bureau of Indian Standards, New Delhi; Documentation Sectional sub-committee EC 2:13; Techniques and Procedures Sub-Committee.

Principal Representative, Bureau of Indian Standards, New Delhi, Documentation Sectional Committee EC 2.: Visiting Faculty, Bachelor of Library and Information Science Course, Jamia Millia Islamia, New Delhi.

PHATAK, K.P.

Association with Committees: Alternate Representative, Bureau of Indian Standards, New Delhi. Documentation Sectional Committee EC 2.

BAKSHI, SANTOSH

Bibliographies: *Auditing Transport Services: a select Bibliography.* In *Auditing Transport Services.* New Delhi: Ashish, 1989.

Auditing of Public Works and Projects: a select Bibliography. In *Auditing of Public Works and Projects.* New Delhi: Ashish, 1990.

Auditing Receipts. In *Auditing Receipts.* New Delhi: Ashish, 1990.

JOSHI, A.K.

Bibliographies: "Foreign Policy in a Changing World". Seminar (358)

KUMAR DEVENDRA

Bibliographies: "Federalism", Seminar (357) "Panchayati Revival" Seminar (360).
 "Nehru Era", Seminar (364), "Politics of the State", Seminar (367).

LIMAYE, M.S.

Bibliographies: "Parties and Politics" Seminar (362), "North East". Seminar (366).

MAHRISHI, M.C.

Bibliographies: Privatisation on Public Enterprises: a select bibliography compiled
 Index to the I.I.P.A., Vol.34, 1988.

KUMAR, SURESH

Bibliographies: "Evaluation of Indexing and Abstracting Services in Public
 Administration" Library Herald, 28(1-2) April- September, 1989.

Seminars and Conferences: Presented paper at the 35th All India Library Conference,
 Indian Library Association, entitled Library and Information Science Standards of ISO,
 ANSI, BSI and BIS: a sample evaluation held at Pune from November 7-10, 1989.

GULATI, SUNITA

Bibliographies: Environment & Administration: a select bibliography Indian Journal
 of Public Administration 35(3) July-September, 1989.

Strengthening of Urban Local Bodies: a select Bibliography, Nagarlok. 21(4)
 October-December 89.

Annexure II

RESEARCH AND CONSULTANCY

Completed

<i>Project/Year of Initiation/Completion/ Funding Agency</i>	<i>Project Director</i>
Problems of Breast Feeding Infant and weaning faced by Women Working in the organised and unorganised sectors. October 1986-August 1989.ICMR	Shanta Kohli Chandra M. Lakshmiswaramma
Impact of Centrally sponsored Girls Hostel Scheme for SC/ST in U.P. & Orissa. December 1985-October 1989. Department of Education, Ministry of Human Resource Development, New Delhi.	M.K. Narain
Crime & Women. November 1987 - November 1989. IIPA.	B.R. Sharma
Management Excellence in Public Enterprises August 1986 (Suspended in May 1987. Revived again in July 1988) November 1989. Bureau of Public Enterprises.	Ram Prakash
Study of the Emerging Trends in Information Technology and their Impact on Organisation Management. May 1988-May 1989, National Computing Centre, Manchester, U.K.	R.K. Sachdeva
Organisational Structure and Personnel Policies of the Department of Posts. Feb. 1988-Aug. 1989. Department of Posts, Govt. of India.	O.P. Minocha R.K. Tiwari M.K. Narain Sujata Singh
Municipal Financial Management. April 1988 - March-1990. Planning Commission (Financial Resources Division)	A. Datta
Application of Zero Base Budgeting to Delhi Division and Jagadhri Workshop of Northern Railway. July 1987-1989 Railway Board.	K.L. Handa
Analysis of Credit Linkages in Integrated Rural Development Programme. (Report submitted in August 1987; resumed in May, 1988) - September 1989.	S. Saroja

In Progress

<i>Project/Year of Initiation/Completion/ Funding Agency</i>	<i>Project Director</i>
Elites: Paradigm and Change in Transnational Perspective, October 1986, Initial funding by IIPA (Vol. I - published by IIPA & Vols.II & III nearing completion).	R.N. Thakur
Background and Role of the Property dealers vis-a-vis property system in Delhi. Nov. 1987- one year, IIPA (to be completed in October 1990)	R.N. Thakur
Bonded Labour in India September 1989 to December 1990. IIPA	R.K. Tiwari
Organisational Structure and Working of Anthropological Survey of India. February 1988 to be completed in December 1990, Department of Culture, Ministry of Human Resource Development, Government of India	O.P. Minocha
Economic Viability and Organisational Requirements of Lift Irrigation Technologies for Small and Marginal Farmers in India. March 1985 -4 1/2 years. Council for Advancement of People's Action and Rural Technology, Government of India.	Kamta Prasad
Urban Water Supply Tariffs-Issues in the determination and Administration, October 1987 for two years. CPHEEO, Ministry of Urban Development, Government of India.	K.S.R.N. Sarma
Third Survey of Research in Sociology and Social Anthropology (Crime and Deviant Behaviour) July 1, 1987 for one year. Indian Council of Social Science Research New Delhi.	K.S. Shukla
Study of HRD System in a Public Sector undertaking December 1989 - One year. IIPA.	Raj Nandy

<i>Project/Year of Initiation/Completion/ Funding Agency</i>	<i>Project Director</i>
A Study of Administrative Structure for the Development of Scheduled Castes at National, State and Local Levels. June 1989 for - One Year. Commission for Scheduled Castes, Ministry of Welfare, Government of India.	K.S. Shukla B.M. Verma
Deposit Mobilisation by Rural Credit Institutions. April 1989 - One year. IIPA.	Pranab Banerji
Organisation and Personnel Administration of Tear Gas Smoke Unit, Tekanpur, Gwalior. November 1987 - December 1990. Ministry of Home Affairs.	S.P. Verma O.P. Minocha
Zero Base Budgeting. April 1989 - 10 months. IIPA	K.L. Chawla A. Sarda
"Review of Panchayati Raj Acts in the Contexts of Proposed Constitutional Amendment. February 1990 for 16 months. Department of Rural Development, Government of India.	S.N. Mishra S.S. Singh
Consultancy Assignment - Induction of computers in Central Warehousing Corp. Headquarters. December 1989 for 2 years. Central Warehousing Corporation.	J.C. Kapur
Consultancy Assignment - Development of Computer Software Processing Applications for recruitment in Central Warehousing Corporation. February 1990 for three months, Central Warehousing Corporation.	J.C. Kapur
Factors Affecting the Viability of Cooperative Credit Institutions. October 1987-December 1990. NABARD.	S. Saroja

<i>Project/Year of Initiation/Completion/ Funding Agency</i>	<i>Project Director</i>
Economic Analysis and Policy for the Indian Economy 1986 year to year basis IIPA. During 1989-1990: Four Reports have been prepared.	K.N. Kabra (Coordinator) Kamta Prasad K.L. Chawla Aasha Kapur Mehta R.K. Sachdeva S. Saroja Pranab Banerji B.N. Verma
Survey of National Parks & Sanctuaries in India, 1985 -unspecified. Wildlife Institute of India.	Shekhar Singh
Review of Strength of Officers and Staff in the Ministry of Railways, May 1982 - December, 1990. Railway Board.	K.L. Handa O.P. Minocha
Job Involvement and Work Motivation in Administration. June 1987 - one year IIPA.	Lipi Mukhopadhyay
The Interdependence of goods and services Sector in a Desveloping Economy, July, 1982 (Report under preparation).	Anil C. Ittyerah

Annexure III

EXECUTIVE COUNCIL AND THE COMMITTEES

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Ex-Union Finance Minister

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Shri H.M. Patel	Savita Bungalow, Bakrol Road, Vallabh Vidyanagar, Gujarat.
Mr. Justice S. Ratnavel Pandian	Judge, Supreme Court of India, New Delhi
Shri L.P. Singh	20 Poorvi Marg, Vasant Vihar, New Delhi.
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Dr. B. Venkatappiah	C-1/26, Safdarjung Development Area, New Delhi

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Chandigarh.
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University of Delhi, South Campus, New
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Emeritus Professor & Formerly Dean
School of Social Sciences, NEHU, 60
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Indian Institute of Public Administration,
New Delhi.
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K.T. Apartments Flat No. 001, No. 17, 8th
Main Road, Malleswaram, Bangalore.
- Shri Jatin Hazarika
Chairman, Banking Service Recruitment
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- Shri N. Jayaraman
Managing Director, Maharashtra State
Cooperative Cotton Growers' Marketing
Federation Ltd., Church Gate, Bombay
- Prof. K. Kamalanathan
Emeritus Professor, Department of
Political Science & Public Administration,
S.V. University, S.V. Public School Street,
Shantinagar, Tirupati.
- Shri V. Karthikeyan
Chairman, IIPA Tamil Nadu Regional
Branch, 419, Kilpauk Garden Road
Madras.

- Shri B.C. Mathur
Vice-Chairman, Central Administrative Tribunal, New Delhi.
- Prof. Iqbal Narain
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Addl. Chief Secretary to the Government of Jammu & Kashmir and Chairman, IIPA - Jammu Kashmir Regional Branch, Srinagar (J&K).
- Mrs. S. Saroja
Indian Institute of Public Administration, New Delhi.
- Dr. B.D. Sharma
Commissioner for Scheduled Castes and Scheduled Tribes, West Block-1, R.K. Puram, New Delhi.
- Shri M. Subramanian
Family Suite No. 16-17, IIPA Hostel, New Delhi.
- Dr. V. Subramanian
122, Buena Vista, Jagannath Bhosle Marg, Bombay.
- Shri D.M. Sukthankar
Chief Secretary to the Government of Maharashtra and Chairman, IIPA Maharashtra Regional Branch, Bombay.
- Shri T.K. Thanickachalam
No.2, VII West Cross Street Shenoyanagar Madras.
- Shri M. Thyagarajan
DDA Flats, No. 195, SFS, Shri Aurobindo Marg, Hauz Khas, New Delhi.
- Shri S.C. Vajpeyi
C-160, Madhuban, Delhi.
- Prof. S.P. Verma
Head, Public Administration Division, Indira Gandhi National Open University, New Delhi.

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12. Dr. J.N. Upadhyay

Annexure IV

ACTIVITIES OF BRANCHES

REGIONAL BRANCHES

ASSAM

Seminar

1. "Environment Management" (May 1989)
2. "Jawaharlal Nehru's Vision of Science, Technology and Public Administration" (November 1989)

Publication

Newsletter: "Highlights of Public Administration" and "Economic Development"

General

The Government of Assam have sanctioned Rs. 12,000/- as 70% subsidy for enrolment of government officers to become life members of IIPA.

BIHAR

Seminars/Conferences/Discussion Sessions

1. 'Responsive Tax Administration' (30.4.89): inaugurated by Dr. Umeshwar Prasad Verma, Chairman, Bihar Vidhan Parishad and presided over by Hon. Justice A.P. Sinha;
2. Public Administration *Syllabus* (30.5.89);
3. 'Anti Poverty Programme with Special Reference to Bihar' (16.7.89);
4. 'Administrative Problems facing the State' (7.8.89);
5. 'Problems facing the Bank Administration: with special reference to Bihar' (12.9.89);
6. 'Regional Conference on Nehru's Vision of Science, Technology & Public Administration (10.1.90);
7. 'Problems of Financial Administration with special reference to Bihar' (2.2.90);
8. 'Electoral Malpractices in Bihar' (17.2.90);
9. 'Consumer's Right & Welfare' (21.3.90);
10. 'Ways and Means for Promotion of the Study and Practice of Public Administration in Bihar' (27.3.90).

Research Projects

1. Financial Administration of some State Undertakings in Bihar (Mrs. Nutan Sinha);
2. Tax Administration in Developing Countries - A Case Study of Administration of Entertainment Tax in Bihar (Dr. Novanit Sinha);

3. Magadh me Vijijya Kar Prashyansan me Rashtra Bhasha Ka Prayog (Mrs. Veena Sinha);
4. Organisation of Government of Bihar (Dr. J.K.P. Sinha);
5. Administrative Problems of Agricultural Marketing Boards in Bihar (Shri K.R. Sinha, S.D.O.);
6. Working of the Bihar Public Service Commission (Dr.) Mrs. Sudha V. Kumar);
7. Agriculture in Bihar during early British Rule including the Role of Administration in its Different Aspects (Shri C.P.M. Sihna);
8. Problems of Indo-Nepal Border Administration (Shri N. Sinha);
9. Developing a Methodology and estimating under employment in Bihar from census data (Dr. H.K. Sinha, IAS, Secretary, Bihar State Electricity Board, Patna);
10. Electoral Reforms in Bihar (Shri Prabhakar Singh).

DELHI

Seminars/Conferences/Workshops

1. "Consumer Protection and Various matters to achieve the Same". Among others, Shri N.P. Bhat, Chief Commissioner, Income Tax and Shri Narendra Prasad, Director, Consumer Affairs, addressed. (30.8.90).
2. Workshop on "Employees Provident Fund Act - Scheme, Concept and Implications - inaugurated by Shri Vindeshwari Dubey, Union Minister for Labour; Keynote address by Shri Suresh Mathur, Union Labour Secretary. (26.9.89).
3. Annual Conference "Nehru's Vision of Science, Technology and Public Administration". Among others, Shri T.N. Chaturvedi, Shri Dharmvir, Shri Tarlok Singh, Prof. S.R. Maheshwari and Prof. D.D. Malhotra, addressed. (14.10.89).
4. "Electoral Reforms: Coverage and Implications". Amongst others Shri K. Ganeshan, Former Secretary, and Shri J.S. Bali, addressed. (26.10.89).

Lectures

1. "Financial Discipline in Government" - Prof. K.L. Handa (15.9.89).
2. "Values in Public Life" by Shri T.N. Chaturvedi, Comptroller and Auditor General of India (24.12.89).
3. "Lokpal" by Shri U.C. Agrawal (19.12.89).
4. "Electoral Reforms: A Review" by Shri K. Ganeshan (5.1.90).
5. "You and Your Income Tax" by Shri N.P. Bhatt, Chief Commissioner, Income-Tax, Delhi.

General

1. The branch congratulated its chairman, Shri T.N. Chaturvedi for award of "Padma Vibhushan" to him for his contribution in the field of Public Administration.
2. The Branch has approached Delhi Administration for extending some facilities in regard to collaboration with Regional Branch.

KARNATAKA

The Branch held two meetings on 11.5.1989 and 31.1.1990 to discuss about undertaking study courses, conference relating to public administration and the Machinery of Government.

KERALA

Seminars/Conferences

Regional Conference on "Nehru's Vision on Sciences, Technology and Public Administration (6.10.1989). Presided by Shri G. Bhaskaran Nair, Chairman, Kerala Regional Branch.

Lectures

1. "Management of Indian Economy" by Dr. M.A. Commen, Professor, Institute of Management in Government (20.7.1989).
2. "Some Emerging problems" by Shri K.T. Chandy (11.12.89).
3. "Public Administration and Communication" by Shri Abu Abraham (19.2.1990).
4. "Computer and Administration by Dr. N.R. Rao (23.3.1990).

General

1. Research Project on "Health Care Administration in Rural Kerala" completed and report submitted to IIPA.
2. The Government of Kerala released grant of Rs. 5,000/.
3. The Institute of Management in Government has spared one room for the office of the Regional Branch.
4. The Branch's library has collection of 507 volumes.

MAHARASHTRA

Conferences

Pandit Nehru's Vision of Science, Technology and Public Administration - inaugurated by Shri K.R. Narayanan, Union Minister of Science, Technology and Atomic Energy and presided by Shri D.M. Sukthankar. Dr. V. Subramanian gave the concluding address. Theme paper was prepared by Dr. S.S. Gadkari and Dr. (Smt.) M.R. Pinto (9.9. 1989).

Lectures

1. Environmental Damage - Some Immediately measures required by Dr. P.J. Doeras (1.6.1989).
2. 'Agriculture and Irrigation in Maharashtra issues and new perspectives' by Prof. H.M. Dasarda (23.6.89).
3. 'Impressions of Pakistan on a recent tour by Shri Mohan Panjabi (28.7.89).
4. 'Judicial Delays and Some related problems' by Mr. Justice M.D. Kambri (12.12.89).

5. 'The German Administrative and Electoral Systems' by Mr. H.C. Van (20.12.89).
6. 'Prevention of proliferation and peaceful uses of Nuclear Energy'- Russian Delegation (9.2.90).
7. 'My Impressions of Japan' by Dr. K.G. Parnajpe (20 & 21.2.90).
8. 'Electoral Reforms' by Prof. Ram Joshi (12.3.90).
9. 'Recent Changes in British Administration' by Mr. David Falcon, Director General, Royal Institute of Public Administration, U.K. (14.3.1990).

Training Programmes

1. 'Use of Marathi in Administration by Shri S.A. Naik (3.6.1989).
2. 'Disciplinary action and Domestic Enquiries' by Shri S.M. Sathe (1.7.90).
3. 'Use of Marathi in Administration' by Shri S.A. Naik (19.8.89).
4. 'Computer Application' by Shri S.P. Inamdar (23-24.9.1989).
5. 'Computer Appreciation' by Shri Oak & Shri Shekhar (15- 16.12.1989).
6. 'Self Development' by Dr. S.K. Parikh.
7. 'Use of Marathi in Administration' by Shri S.A. Naik (30.1.89).
8. 'Disciplinary Action and Domestic Enquiries by Shri S.M. Sathe (13.2.1990).
9. 'Writing of Confidential Reports' by Shri D.K. Kulkarni (8.3.1990).

General

194 books were added to the Library taking the total number of books to 7244.

RAJASTHAN

Seminars/Conferences

1. "Development Administration in the Third World Countries" presided over by Dr. Hari Mohan Mathur, Secretary, Industries, Government of Rajasthan. Prof. Jean Claude Garcia Zamor, Professor of Political Science at Harvard University, Washington, D.C. was the main speaker. (17.6. 1989).
2. "Jawaharlal Nehru: His vision on Science & Technology and Public Administration", presided over by Shri Mangal Behari, former Additional Defence Secretary, Government of India. (19.10.1989).

Lecture Meetings

1. "1989 Elections Retrospect and Prospect" by Shri Mangal Behari, former Additional Defence Secretary, Government of India, Prof. A.B. Mathur, Chief Editor, Administrative Change and Prof. R.S. Bhatt, former Director of Public Relations & Advisor to Chief Minister; presided over by Shri T.V. Ramanan, Director, HCM Rajasthan State Institute of Public Administration (20.12.89).
2. "Leadership: Ideas & Action" by Dr. G.P. Pilonia, Member, Rajasthan Commission, presided over by Prof. Rameshwar Sharma, Director, Indian Institute of Health Management Research, Jaipur (27.12.1989).
3. "Administrative Systems in Developed Countries" by Prof. Ravi Kapila, Professor

- of Comparative Politics University of Wisconsin, USA, presided over by Prof. Rameshwar Sharma (9.1.90).
4. "Motivating Government Employee" by Smt. Meenakshi Hooja, Managing Director, Rajasthan State Small Industries Corporation, presided over by Shri K.J. Singh, former Advisor to Chairman, Indian Oil Corporation (15.1.90).
 5. "Case Study Method and its Applications in Administrative Studies" by D. Shyama Bhardwaj, Chairperson, Department of Public Administration, Panjab University (29.1.90).
 6. "Politics and Administration" by Prof. S.P. Verma, Professor of Public Administration, Indira Gandhi National Open University, presided over by Prof. Ramesh K. Arora, Professor of Public Administration, University of Rajasthan (9.2.90).

Round Table

1. "Union Budget 1990" - Prof. R.G. Sarin, former Director, Podar Institute of Management; Shri B.L. Pangaria, former Deputy Secretary, Government of Rajasthan, Shri L.N. Nathuranka, former Associate Professor of Economics, University of Rajasthan and Shri B.L. Jhanwar, Chartered Accountant spoke on different aspects of the Budget; presided over by Prof. M.V. Mathur, former Vice-Chancellor, University of Rajasthan and Vice-President of IIPA.
2. "Management Challenges of 1990" - Among the eminent speakers were: Prof. Om Prakash, Professor Emeritus of Commerce, University of Rajasthan, Prof. Rameshwar Sharma, Director of Indian Institute of Health Management Research, Shri Tara Prasad Joshi, Special Secretary in Education Department, Government of Rajasthan and presided over by Prof. Udai Pareekh, Senior Scientist, Indian Institute of Health Management Research (28.3.90).

TAMILNADU

Seminars/Conferences (Debates)

1. Children's rights and problems (1.4.89), Communicated by Justice Thiru T.S. Arunachalam.
2. Nehru's Vision of Science, Technology & Public Administration' (30.7.90), communicated by Dr. V.C. Kulandaisamy.
3. 'Debate on 'No Priority for Food Production or Family Planning' (29.11.89).
4. 'Debate on 'Generalists Vs. Specialists in the Development Process' (10.11.89).
5. 'Whose role is more crucial in Industrial Harmony' (10.2.90), communicated by Justice Thiru R. Venugopal.
6. 'Autonomy for T.V. and A.I.R.' (10.3.90).

Lecturers

1. 'Panchayati Raj' by Shri P.K. Umashankar, Director, IIPA (7.6.89).
2. Constitution of India - How it specifies the Aspiration of Independent India' by Thiru T. Chengalvaraya, Ex M.P. (26.8.89).

3. 'Problems and Challenges of District Administration' by Mr.S. Malathi, Director of Agriculture, Madras (30.9.89).

General

1. Member's evening (Talents Day) was celebrated on 31.5.89.
2. The Government of Tamil Nadu released a recurring grant of Rs.50,000/- for the year 12989/90 for the branch.
3. The Government of Tamil Nadu has been approached for a non- recurring grant of Rs.15 lakhs or Government land free of cost for the branch building complex.
4. Advertisement worth Rs.14025/- were collected for the special issue of New Administrator.

Publications

1. A special Issue of "A New Administrator" comprising articles and papers presented at the seminar on 'Nehru's Vision, Science, Technology and Administration' was released by Justice Thiru T.S. Arunachalam on 30.7.89.
2. Publication No. 1 focusses on (i) Laws relating to Women's Rights; (ii) Drug Abuse and Alcoholism; (iii) Reforms in Judicial Administration; (iv) New Thinking of Family Planning and (v) Children's Rights and Problems was released by Justice Thiru P. Venugopal (10.2.90).

U.P.

Seminars/Conferences

Two seminars on (i) "Communication - The Government People Interface" and (ii) Nehru - Contribution to Public Administration.

General

Four issues of Newsletter "Dynamic Administration" were brought out.

WEST BENGAL

Seminars/Conferences

1. "Today's Training Requirement"; Keynote speaker: Shri A.N.D. Haskar, Dean of the Institute of Foreign Service, New Delhi; presided over by the T.C. Dutt, Chief Secretary, Govt. of West Bengal (30.6.89).
2. "Nehru, Science, Technology and Public Administration"; speakers: Dr. Ashok Mukhopadhyay, Calcutta University, Dr. Shyamal Roy, Burdwan University and Dr. Sakti Mukherjee (9.12.89).

Other Regional Branches are: Andhra Pradesh, Gujarat, Jammu & Kashmir, Madhya Pradesh, Orissa, Panjab, Haryana & Chandigarh, Pondichery and West Coast (Goa).

LOCAL BRANCHES

BUDAUN

Seminars/Conferences/Essays/Drawing & Painting Competition

Drawing & Painting Competition on 25.9.1989 as part of the Nehru Centenary year 1988-89.

Lectures

'Administration & Development by Prof. Mahendra (2.3.1990).

General

The Branch held a meeting on 2nd March, 1990 and prizes were distributed to the winners who participated in the Nehru Centenary Competitions.

JABALPUR

Seminars

A Seminar was organised as part of the Jawaharlal Nehru Centenary year on 1.10.89.

KARIMNAGAR

Lecture Meetings

"Canadian Public Administration System and Development Programmes" by Dr. Sreenivasa Reddy, m Reader in Public Administration, Kakatiya University, Warangal presided over by Dr. T. Rama Krishnaiah, Chairman of the Branch, (25.2.1990).

MADURAI

Seminars

"Customer Service (Banks)" inaugurated by Shri Y.S. Hegde, Deputy General Manager, Canara Bank, Madurai. Shri A.P. Jeyaraj, Deputy General Manager, State Bank of India gave the Valedictory address presided over by Shri G. Venkidusamy, Secretary of Branch.

NAGPUR

Lectures

1. 'Management and Conservation of Resources with the application of remote sensing' by Dr. R.S. Ayyanagar (17.4.89).
2. 'In the Wonderland of Indian Corporate Finance' by Naresh Gadre (11.10.89).
3. 'Administrative Dimensions of Law' by Shri R.K. Prasad (12.12.89).
4. 'Law and Order problem - Some case studies' by Shri S.T. Kata (2.2.90).

A film title 'Even Resources Development' was screened and discussed by Prof. S.G. Kashiokar (11.9.89).

General

1. A meeting of the office bearers and members was addressed by Dr. Brij Bhjushan, Registrar, IIPA on 17.10.89 on the Role and activities of the IIPA and the proposed amendments to the IIPA rules;
2. The branch has established a sub-centre in the University of Nagpur with Shri Balraj Aher, Registrar as Convenor and Dr. Sajjan Dave of Nagpur University as Associate.

Library

By addition of some books during the year, the library has 203 books at the close of the year.

POONA (PUNE)

Lecture

'Development Administration' by Dr. N.R. Inamdar (18.12.89).

General

The Branch had two meetings-- one to elect office bearers and the other to discuss proposed amendment to IIPA rules. Some modifications in the proposed amendments, were suggested by the branch.

The branch proposes to undertake a research project to focus on the problems and issues of a major North area, Pimpri, Chinchwada such as passenger transport, water and electricity supply etc.

SANGLI

Seminars/Conferences

1. A Conference on 'Railways' on 14.7.89.

Lectures

1. View points of Late Jawaharlal Nehru by Shri Bala Saheb Bharte, Former Minister of Maharashtra.

General

1. A local tour for Chandoli Dam Project to study the Development at site and impact that will be created on full completion of the irrigation project.
2. Consumer guidance was discussed in one of the meetings.
3. Complaints of road safety and speed breaker were discussed and brought to the notice of the authorities.

SANTHAL PARGANA

Seminars/Conferences/Discussion Sessions

1. 'Problems of Adult Education among Santhals' (9.4.89).
2. 'Problems of Revitalising IIPA Sanmthal Pargana Branch (18.7.89).
3. 'Nehru's Vision of Science, Technology & Public Administration' (25.9.89).
4. 'Problems of Tribal Administration with Particular reference to Santhal of the Region' (10.2.89).

Research

A research project on the 'Problems of Paharia with special reference to Santhal Parganas, Researcher: Principal K.N. Sahay, Deoghar College (Retd.).

VADODARA

Symposium on Challenges of Development in collaboration with the Department of Political Science, M.S. University; designed and coordinated by Dr. V.G. Nandekar (12 January 1990).

WARANGAL

Lecture Meetings

1. "Recent Developments in China" by Prof. G. Hargopal, University of Hyderabad. (February 1990)
2. "Impressions on Candian Social Life" by Dr. G. Sreenivasa Reddy of Kakatiya University. (February 1990)
3. Nelson Mandela and Fréedom Movement in South Africa" by Shri K.I. Reddy. (February 1990); Prof. V. Bhaskar Rao, Chairman of the Branch presided over the above meetings.

Other local branches are: Aizawl, Ajmer, Amravati, Aurangabad, Beawar, Belgaum, Calicut, Coimbatore, Dharwar, Dindigul, Erode, Imphal, Jabalpur, Mysore, Nanded, Ooty, Patiala, Pundukkottai, Ranchi, Salem, Shillong, Sholapur, Sirohi, Sivaganga, Thanjavur (Tanjour), Tirunvelveli, Trichy, Ujjain, Udaipur, Vallabh Vidyanagar, Valsad, Vellore, Villupuram, Virdhunagar.

OFFICE BEARERS OF REGIONAL/LOCAL BRANCHES

REGIONAL BRANCHES

ASSAM

Chairman - Shri Jatin Hazarika, Chairman, Banking Service Recruitment Board (NE Group) Guwahati

Hony. Secretary - Shri L.D. Sharmah, Hony. Treasurer & Off. Secretary, Rajgarh Road, Bye-Lane-3, Pub- Sarania, P.O. Silpukhari, Guwahati

Membership - Ordinary 38, Life 134, Corporate 4.

BIHAR

Chairman - Shri Kamla Prasad, Chief Secretary, Govt. of Bihar, Patna.

Hony. Secretary - Dr. J.K.P. Sinha - Advocate, Patna High Court Patna

Membership - Ordinary 108, Life 255, Corporate 11

DELHI

Chairman - Shri T.N. Chaturvedi, 9 Ashoka Road, New Delhi.

Hony. Secretary - Shri S.C. Vajpeyi, 160, Madhuban, Delhi.

Membership - Ordinary 498, Life 944, Corporate 30.

GOA (WEST COAST REGIONAL BRANCH)

Chairman -

Hony. Secretary - Shri V.J. Menazes, C/o Administrative Reforms Division Secretariat, Panaji, Goa

Membership - Ordinary 5, Life 20, Corporate 27

GUJARAT

Chairman - Shri Chinubhai Chimanbhai Seth, Shahibagh, Ahmedabad.

Hony. Secretary - Prof. D.N. Pathak, 21, New Alkapuri Society, Gulabi Tekre, Ahmedabad.

Membership - Ordinary 45, Life 75, Corporate 15

JAMMU AND KASHMIR

Chairman - Shri M. Rahman, Addl. Chief Secretary (Home Dept.) Srinagar (J&K)

Hony. Jt. Secretary - Shri A.K. Srivastava, Post Box No.255, Srinagar

Membership - Ordinary 57, Life 91, Corporate 1

KARNATAKA

Chairman - Shri M. Shankaranarayan, Chief Secretary to Govt. of Karnataka, Vidhana Soudha Bangalore
Hony. Secretary - Shri D. Satya Murty, Director, WDP Govt. of Karnataka, Bangalore
Membership - Ordinary 70, Life 91, Corporate 5

KERALA

Chairman - Shri G. Bhaskaran Nair, Jeevandeep, Ambalamukku, Trivandrum-3
Hony. Secretary - Shri V.U.K. Nambissan, Deviniwas, T.C. 17/26, Kunnil Road, Jagathy, Trivandrum
Membership - Ordinary 186, Life 75, Corporate 9

MAHARASHTRA

Chairman - Shri D.M. Sukthankar, Chief Secretary, Govt. of Maharashtra, Bombay
Hony. Secretary - Shri N. Jayaraman, Managing Director, Maharashtra State Corp. Cotton Growers' Marketing Federation Ltd., Church Gate, Bombay
Membership - Ordinary 184, Life 495, Corporate 46

ORISSA

Chairman - Shri N.K. Panda, Chairman, Banking Service Recruitment Board, Bhubaneswar
Hony. Secretary - Shri S.C. Misra, Reader, Rajdhani College, Bhubaneswar
Membership - Ordinary 35 Life 87, Corporate 22

PUNJAB/HARYANA/CHANDIGARH

Chairman - Shri B.S. Ojha, Financial Commissioner & Secy. to Govt. Haryana Administrative Dept., Chandigarh.
Hony. Secretary - Dr. Satya Deva, Prof. of Pub. Admn., Panjab University Chandigarh
Membership - Ordinary 112, Life 229, Corporate 9

RAJASTHAN

Chairman - Shri V.B.L. Mathur, Chief Secretary, Govt. of Rajasthan, Jaipur
Hony. Secretary - Shri T.U. Ramanan, Director, H.C.M., Rajasthan Institute of Public Admn., Jaipur
Membership - Ordinary 72, Life 120, Corporate 3

TAMIL NADU

Chairman - Shri V. Karthikeyan, (Retd.), 419 Kil Pauk Garden Road, Madras-10
Hony. Secretary - Shri T.K. Thanickachalam, No.2, VII West Cross Street,
 Shepnoynagar, Madras-600030
Membership - Ordinary 350, Life 359, Corporate 6

UTTAR PRADESH

Chairman - Shri R.K. Bhargava, Chief Secretary to the Govt. of Uttar Pradesh, Sectt.
 Annexe, Lucknow
Hony. Secretary - Shri T.N. Dhar, 27-B/5, Lajpat Rai Marg, Lucknow
Membership - Ordinary 194, Life 317, Corporate 20

WEST BENGAL

Chairman - Shri T.C. Dutt, Chief Secretary to the Govt. of West Bengal, Calcutta
Hony. Secretary - Shri K.K. Naskar, Secretary Tourism Dept. Calcutta
Membership - Ordinary 56, Life 163, Corporate 13

LOCAL BRANCHES**AIZAWL (MIZORUM)**

Chairman - Dr. H. Thansanga, Speaker, Mizoram Legislative Assembly, Aizawl
Hony. Secretary - Dr. A.K. Sharma, Prof. & Head, Dept. of Pub. Admn., NEHU,
 Aizawl
Membership - Ordinary 21, Life 18

Chairman -
Hony. Secretary - Shri J.P. Gupta, Correspondent, All India Radio & Jt. Secretary,
 Mundri Mohalla, Ajmer
Membership - Life 5

AMRAVATI

Chairman - Shri N.L. Lakhanpal, IAS, Commissioner, Amravati Division, Amravati
Hony. Secretary -
Membership - Ordinary 64, Life 23, Corporate 1

AURANGABAD

Chairman - Shri B.N. Makhija, Divisional Commissioner, Aurangabad
Hony. Secretary - Shri S.D. Joshi, Collector Ahmedabad, Aurangabad
Membership - Ordinary 44, Life 13, Corporate 4

BEAWAR (RAJASTHAN)

Chairman - Shri I.S. Kavadia, Resident Director, National Textile Corpn. Ltd., Beawar
Hony. Secretary - Dr. Hari Mohan Sharma, Chief Physician Ayurvedic Aushdhalaya,
 Beawar
Membership - Life 1

BELGAUM

Chairman - Shri S. Dorai Raju, Divisional Commissioner, Belgaum
Hony. Secretary - Shri V.R. Bhavana, Commissioner of Belgaum, Belgaum
Membership - Ordinary 4, Life 9

BUDAUN

Chairman - Shri D.K. Kotia, District - Magistrate, Budaun
Hony. Secretary - Dr. H. Swarup, Swarup Bhawan, Qazitola, Budaun
Membership - Ordinary 56, Life 63

COIMBATORE

Chairman - Shri N. Govindan, Collector, Collectorate State Bank Road, Coimbatore
Hony. Secretary - Shri TSR Ramakrishnan, Secretary Agricultural Officer, 42, KPN
 Colony, Hind St. Tiruppur (Coimbatore)
Membership - Ordinary 16, Life 5

DHARWAR

Chairman -
Hony. Secretary - Miss Usha Murthy, Kulkarni Building, Hichigan Compound,
 Saptapur, Dharwar
Membership - Ordinary 2, Life 6

DINDIGUL

Chairman - Shri P.N.G. Ramakrishnan, 55, New Agraharam Palani Road, Dindigul
Hony. Secretary - Shri A.K. Serumalai, D.No. 21/B, Society Street, Dindigul
Membership - Ordinary 2, Life 16

ERODE

Chairman - Shri V.K. Subburaj, Collector of Periyar Distt. Erode
Hony. Secretary - Shri N.S.R. Solomon Raj, Personal Asstt. (NMO) to the Collector,
 Erode
Membership - Ordinary 5, Life 5, Corporate 1

IMPHAL

Chairman - Shri D.N. Barua, Chief Secretary, Govt. of Manipur, Imphal
Hony. Secretary - Prof. R.P. Singh, Deptt. of Earth Sciences, Manipur University,
 Imphal
Membership - Ordinary 22, Life 18, Corporate 2

JABALPUR

Chairman - Dr. V.K. Dubey, 1595, Napier Town, Jabalpur
Hony. Secretary - Shri D.N. Rathore, 1395, Napier Town, Jabalpur
Membership - Ordinary 42, Life 31

KARIMNAGAR

Chairman - Dr. T. Ramakrishnaiah, Asstt. Project Director, Animal Husbandary, Rural
 - Dev. Agency, Karimnagar
Hony. Secretary - Dr. T. Venkat Reddy, H.No. 3-7-107/1, Vavilalapally, Karimnagar.
Membership - Ordinary 12, Life 23

MADURAI

Chairman - Shri M. Devaraj, Collector, Madurai Distt., Madurai
Hony. Secretary - Shri G. Venkidusamy, Pallotti Church St., Thinunagar, Madurai.
Membership - Ordinary 89, Life 57, Corporate 1

MYSORE

Chairman -
Hony. Secretary - Shri P. Lingaiah, Reader, Pol. Science, University of Mysore,
 Manasagangothri, Mysore
Membership - Ordinary 1, Life 13.

NAGPUR

Chairman - Prof. S.G. Kashikar, Collector 113, Park Corner, Shivaji Nagar, Nagpur
Hony. Secretary - Dr. R.D. Mohota, Room No. 3, Divisional Commissioner, Old

Secretariat Building, Nagpur
 Membership - Ordinary 33, Life 41, Corporate 1

NANDED

Chairman - Shri A. Rajan, Collector, Nanded
Hony. Secretary - Shri D.V. Kulkarni, Resident Dy. Collector, Collectorate, Nanded,
 Maharashtra
 Membership - Ordinary 15, Life 3

OOTY

Chairman - Shri N.P. Gupta, Collector, Ooty
Hony. Secretary - Dr. K. Ambalavanan Mvso Secretary T.N. Milk Grower Co-op.
 Society Ooty (T.N.)
 Membership - Life 2

PATIALA

Chairman -
Hony. Secretary - Prof. Harbans Pathak, 117 Ajit Nagar, Patiala
 Membership - Ordinary 1, Life 30, Corporate 1

POONA (PUNE)

Chairman - Dr. N.R. Inamdar, Lok Manya Tilak Professor of Politics & Public Admn.
 Univ. of Poone, Pune
Hony. Secretary - Dr. S.R. Kakade, C/o Tilak Maharashtra, Vidya Peeth, Gultekri Pune
 Membership - Ordinary 23, Life 82 Corporate 8

PUDUKKOTTAI

Chairman - Shri L. Palamalai, Collector Pudukkottai
Hony. Secretary - Shri M.S. Swaminathan, Asstt. Director of Agriculture, Ravi Illam,
 93, NGO Colony Pudukkottai
 Membership - Ordinary 45,, Life 5

RANCHI

Chairman - Dr. S.D. Singh, Officer on Special Duty and Student Dean, Ranchi
 University, Ranchi
Hony. Secretary - Dr. S.P. Sinha Prof-cum-Jt. Director Bihar Institute of Rural
 Development, Hehal Ranchi
 Membership - Ordinary 3 Life 30

SALEM

Chairman - Shri M.F. Farooqui, Collector,, Salem

Hony. Secretary - Shri Chidambaram Personal Assistant (Panchayat Development) to Collector, Salem

Membership - Ordinary 8 Life 5

SANGLI

Chairman - Shri Shivaji Rao Shinde, Collector Sangli

Hony. Secretary - Shri G.K. Dandekar, C/o M/S. Dandekar Bros, Shivaji Nagar, Sangli

Membership - Ordinary 29 Life 8 Corporate 1

SANTHAL PARGANA

Chairman - Shri Girish Shankar, Dy. Commissioner, Deoghar

Hony. Secretary - Dr. Navanit Sinha, Bela Bagan Sri Kanto Road, P.B. Deoghar (Santhal Parganj)

Membership - Ordinary 4, Life 2

SHILLONG

Chairman - Prof. Iqbal Narain, Vice-Chancellor, North-Eastern Hill University Mayurbhanj Complex, Nongthymmai Shillong

Hony. Secretary - Prof. B. Pakem Head of Dept. Pol. Sc. North- Eastern Hill University, Mayurbhanj Complex, Nongthymmai, Shillong

Membership - Ordinary 22 Life 18 Corporate 2

SHOLAPUR

Chairman - Shri T.C. Benjamin Municipal Commissioner Solapur Municipal Corp. Solapur (Maharashtra)

Hony. Secretary - Dr. B.A. Katikar, Head, Dept. of Pol. Sc., Walchand College of Arts & Sc., Solapur

Membership - Ordinary 40, Life 25, Corporate 1

SIROHI

Chairman - Shri Ashutosh Bhargava, Collector, Sirohi

Hony. Secretary - Shri B.S. Rathore C/o District Library Sirohe

Membership - Ordinary 4 Life 10

SIVAGANGA

Chairman - Shri A. Elangovan District Collector Sivaganga
Hony. Secretary - Shri R. Manisekaran CA I.I.B. Officer State Bank of India Sivaganga
Membership - Ordinary 36, Life 8

THANJAVUR (TANJOUR)

Chairman - Shri T.R. Ramasamy, Collector, Thanjavur
Hony. Secretary - Shri V. Palaniappan, Agricultural Officer, 538, Ranivaikkal Street,
 Thanjavur
Membership - Ordinary 11, Life 5

TIRUNELVELI

Chairman -
Hony. Secretary - Shri S. Srinivasan, Jt. Director of Agriculture (Retd), 1-A, High
 Ground Road, Tirunelveli
Membership - Ordinary 10, Life 8

TRICHY (TIRUCHIRAPALLI)

Chairman - Shri V. Viswanathan, District Collector, Tiruchira- Palli
Hony. Secretary - Shri N. Thiagarajan Dy. Director of Agriculture, O/o the Jt. Director
 of Agr., Kajamala, Tiruchy-20 (T.N.)
Membership - Ordinary 12,, Life 3

VALLABH VIDYANAGAR

Chairman - Shri H.M. Patel, Savita Bungalow, Bakrol Road, Vallabhvidyanagar
Hony. Secretary - Dr. M.T. Pathak, Reader in Economics, Sardar Patel University,
 Vallabhvidyanagar
Membership - Ordinary 3, Life 10,, Corporate 2

VADODARA (BARODA)

Chairman - Dr. P.K.S. Das Managing Director Gujarat, Alkalies & Chemicals Ltd.,
 Yashkamal, Sayajigung Vadodara
Hony. Secretary - Prof. V.G. Nandedkar, Prof. of Pol. Sc., Faculty of Arts, The
 Maharaja Sayajirao University of Baroda, Vadodara
Membership - Ordinary 20, Life 24, Corporate 5

VALSAD

Chairman - Shri Siddharath Kasturbhai, Atul Colony, Atul
Hony. Secretary - Shri V.M. Modi, F-1, Atul Colony, Atul
Membership - Ordinary 46, Life 19, Corporate 5

VELLORE

Chairman - Shri E.S. Danial, District Collector, Vellore
Hony. Secretary - Shri K.M. Ramanujam, 687, Housing Board-II Vellore
Membership - Ordinary 11, Life 6

VILLUPURAM

Chairman - Shri T. Satchidanandam, Jt. Director of Agriculture, (Training & Visit),
 Gubdalore
Hony. Secretary - Shri M. Thirugnanesbandan, Agrl. Officer No.5, Williyams Layout,
 Villupuram & Post. S.A.
Membership - Ordinary 20, Life 5

VIRDHUNAGAR

Chairman - Shri T.S. Sridhan, Collector of Kamarajar District, Virhunagar
Hony. Secretary - Shri N. Chidambaram, Narayana Swamy Villas 9, Arupukottai Road,
 Virdhunagar
Membership - Ordinary 45

WARANGAL

Chairman - Prof. V. Bhaskara Rao, Dept. of Pub. Admn. Kakatiya University
 Vidyaranyapur Warangal
Hony. Secretary - Dr. B. Janardhan Rao, Deptt. of Pub. Admn., Kakatiya University
 Warangal
Membership - Ordinary 3, Life 82, Corporate 2

Annexure V

TRAINING PROGRAMMES CONDUCTED DURING 1989-90

Sl. No.	Name of the Course/ Duration	No. of Parti- cipants	Course Director/ Associate Course Director
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MANAGEMENT DEVELOPMENT PROGRAMMES-I

(Sponsored by the Training Division of
Department of Personnel & Training,
Ministry of Personnel Public
Grievances and Pensions, Govt. of India)

A. Management Orientation Programmes:

1.	Fifth Course on Zero Base Budgeting (July 17- 22, 1989)	29	Prof. K.L. Handa
2.	Fifth Course on Managerial Finance (July 31-Aug.12, 1989)	23	Prof. K.L. Chawla Dr.(Mrs.) A. Sarada
3.	Sixth Course on Zero Base Budgeting (Nov.6-11, 1989)	31	Prof. K.L. Handa Shri N.C. Ganguli
4.	Eighth Course on Administrative Law (Dec. 4-16, 1989)	21	Dr. S.S. Singh
5.	Eighth Course on Criminal Justice Administration (Jan.1-13, 1990)	21	Prof. K.S. Shukla Dr. J. Guha Roy
6.	First Course on Policy and Administration of Tribal Development (Feb.12-17, 1990)	11	Dr. R.N. Thakur
7.	Thirteenth Course on Personnel Management (Feb.19-March 3,1990)	30	Prof. S.R. Maheshwari
8.	Fourteenth Course on Personnel Management (March 12-14,1990)	25	Prof. O.P. Minocha
Special Programmes			
1.	Fifteenth Management Development Programme for Empaneled Deputy Secretaries of CSS (July 10-Aug, 4 1989)	26	Shri N.C. Ganguli Prof. K.N. Kabra

<i>Sl. No.</i>	<i>Name of the Course/ Duration</i>	<i>No. of Parti- cipants</i>	<i>Course Director/ Associate Course Director</i>
2.	Twenty-Fourth Refresher Programme for IAS Officers on Development Administration (Aug 7-12, 1989)	36	Prof. K.N. Kabra
3.	First Advanced Programme on Planning and Implementation of Food Policy and Public Distribution in India (Aug 21-Sept 2, 1989)	19	Shri Anil C. Ittyerah Prof. K.N. Kabra
4.	Eighth 4-week Special Programme on Policy Analysis for IAS Officers (Theme: Agriculture and Rural Development) (Aug 28-Sept 23, 1989)	23	Prof. Kamta Prasad Dr. J.N. Upadhyay Shri Shekhar Singh
5.	Sixteenth Management Development Programme for Empaneled Deputy Secretaries of CSS (Nov 6-Dec 1, 1989)	15	Shri N.C. Ganguli Prof. K.N. Kabra Dr. J. Guha Roy
6.	Eighth MDP for Group 'A' Officers (10-16 years) (Jan 1-20, 1990)	25	Prof. Jaideep Singh Dr. J.N. Upadhyay
7.	Twenty-fifth Refresher Programme for IAS Officers on Administrative Reforms in Government (Jan 8-13, 1990)	28	Prof. S.R. Maheshwari
8.	Workshop on User Education and Development for Institutes of Public Administration Librarians (Jan 29-Feb 3, 1990)	18	Shri M.C. Ragavan

MANAGEMENT DEVELOPMENT PROGRAMME-II

A. Sponsored Programmes

(Conducted at the request of other organisations)

1.	Orientation Course on 'Finance and Management' for Officers of Indian Defence Accounts Service (6-9 years) (Sponsored)	29	Prof. K.L. Chawla Dr. (Mrs.) A. Sarada
----	--	----	---

Sl. No.	Name of the Course/ Duration	No. of Parti- cipants	Course Director/ Associate Course Director
	by Controller General of Defence Accounts, New Delhi) (May 8-19, 1989)		
2.	Second Orientation Programme for Officers of Indian Legal Service Sponsored by Deptt. of Legal Affairs, Ministry of Law and Justice, Government of India) (May 15-20, 1989)	19	Dr. S.S. Singh Dr. J. Guha Roy
3.	Seventh Course on Development Through Participation (Sponsored by Department of Rural Develop- ment) (Sept 4-15, 1989)	35	Prof. S.N. Mishra
4.	Fourth Vertical Interaction Course on "Policing a District" for IPS Officers (Sponsored by Bureau of Police Research and Development) (Sept 25-30, 1989)	15	Prof. K.S. Shukla Dr. J. Guha Roy
5.	Third Orientation Programme for officers of Indian Legal Service (Sponsored by Department of Legal Affairs, Ministry of Law and Justice) (Nov 27-Dec 2, 1989)	19	Dr. S.S. Singh
6.	Second Seminar-cum-Workshop on Financial Management for senior officers of Indian Defence Accounts Service (Sponsored by Controller General of Defence Accounts) (Dec 4-8, 1989)	23	Prof. K.L. Chawla
7.	Fifth Vertical Interaction Course on "Policing a District" for IPS Officers (Sponsored by Bureau of Police Research and Development) (Dec 11-16, 1989)	11	Prof. K.S. Shukla Dr. J. Guha Roy
8.	Second Orientation Course for Officer involved in Tribal Development Administration (Sponsored by Tribal Development Division, Ministry of Welfare,	23	Dr. (Mrs.) Lipi Mukhopadhyay

<i>Sl. No.</i>	<i>Name of the Course/ Duration</i>	<i>No. of Parti- cipants</i>	<i>Course Director/ Associate Course Director</i>
	Government of India) (Dec 18-23,1990)		
9.	Sixth Vertical Interaction Course on "Policing a District" for IPS Officers (Sponsored of Bureau of Police Research and Development) (Feb 12-17,1990)	6	Prof. K. S. Shukla Dr. J. Guha Roy
10.	First Training Course on Rural Development Admn.and Anti-poverty Programmes (Sponsored by Department of Rural Development) (March 5-9,1990)	25	Dr. R.K. Tiwari
11.	Training Course in Human Resource Development for Officers of Indian Forest Service (Sponsored by Ministry of Environment and Forests, Government of India) (March 12-16, 1990)	19	Dr.(Mrs.) Lipi Mukhopadhyay

B. Fee-based Programmes

1.	Fifth Course on Approach to Zero Base Budgeting (April 24-28, 1989)	26	Prof. K.L. Chawla Dr. (Mrs.) A . Sarada
2.	Second Course on Administra- tion of Welfare Measures in Public Sector Enterprises (In collaboration with Bureau of Public Enterprises (July 24-28,1989)	21	Dr. R.N. Thakur
3.	First Workshop on Computer Applications (Aug 21-Sept 1, 1989)	8	Shri J.C. Kapur
4.	Thirteenth Course on Management Information Systems (Sept 11-15,1989)	8	Prof. Kanti Swarup Shri Rakesh Gupta
5.	Third Course on Administra- tion of Welfare Measures in Public Sector Enterprises	10	Dr. R.N. Thakur

Sl. No.	Name of the Course/ Duration	No. of Parti- cipants	Course Director/ Associate Course Director
	(In collaboration with Bureau of Public Enterprises) (Nov 27-Dec 2, 1989)		
6.	Third Advanced Workshop on Agricultural Project Planning and Implementation (Dec 11-22, 1989)	7	Smt. S. Saroja
7.	Twenty-Seventh Course on Budgeting and Financial Control (Jan 15-19, 1990)	29	Prof. K.L. Handa
8.	Eleventh Course on Management Accounting (Jan 31-Feb 9, 1990)	17	Smt. S. Saroja
9.	Fourth Course on Administration of Welfare Measures in Public Enterprises (In collaboration with Bureau of Public Enterprises) (March 5-9, 1990)	19	Dr. R.N. Thakur
CENTRE FOR URBAN STUDIES			
1.	Sixteenth Course on Valuation and Assessment of Property Taxes (July 3-13, 1989)	16	Prof. A. Datta
2.	Fifth Course on Management of Urban Development (July 17-28, 1989)	20	Prof. D.D. Malhotra
3.	Second Course on Urban Project Implementation, Monitoring and Evaluation (Aug 1-11, 1989)	11	Prof. G.K. Misra
4.	Twelfth Course on Urban Plan Administration (Aug 16-30, 1989)	17	Dr. R.K. Wishwakarma
5.	First Course on Urban Project Formulation and Appraisal (Sept 6-13, 1989)	21	Prof. K.S.R.N. Sarma
6.	Fourth Course on Vigilance in Urban Authorities (Sept 20-29, 1989)	22	Dr. S.S. Singh

<i>Sl. No.</i>	<i>Name of the Course/ Duration</i>	<i>No. of Parti- cipants</i>	<i>Course Director/ Associate Course Director</i>
7.	Third Course on Laws in Municipal Administration (Nov 1-10,1989)	5	Dr. S.S. Singh
8.	Third Course on MIS for Urban Planning (Dec 11-20,1989)	22	Prof. G.K. Misra
9.	Ninth Course on Management of IDSMT (Jan 2-10,1990)	13	Dr. R.K. Wishwakarma
10.	First Course on Management of Urban Water Supply (Feb 14-23,1990)	19	Prof. K.S.R.N.Sarma
11.	Second Course on Slum Improvement (Feb 26-March 2, 1990)	8	Dr. M.K. Narain

Annexure VI

TITLES OF THE DISSERTATION SUBMITTED BY THE PARTICIPANTS OF THE FIFTEENTH ADVANCE PROFESSIONAL PROGRAMME IN PUBLIC ADMINISTRATION (1989-90)

Approved Dissertation Topics and Guides

Guide: Prof. KANTI SWARUP

1. *Ananthanarayanan, K.A.* : Application of Select Operations Research Techniques in CPWD-present status and future possibilities.
2. *Bhatia, V.K.*: Electro-medical Equipments-rural and Urban Priorities.
3. *Gaddhyan, O.P.*: Monitoring Techniques in Building works of CPWD.
4. *Jhamb, S.B.*: Materials Management in CPWD.

Guide: Prof. K.L. HANDA

5. *Ashok, R.*: Expenditure Control and Budgetary Reforms in Railways - an analytical study
6. *Grover, R.S.*: Investment in Railway Electrification - an analytical study
7. *Kapur, B.S.* : Formulation and Implementation of works programme on Indian Railways Financial aspects of new line projects
8. *Pandev, S.* : Role of the Comptroller and Auditor General of India in evaluation of expenditure on Science and Technology

Guide: Prof. O.P. MINOCHA

9. *Bansal, R.K.*: Performance Appraisal in the Department of Post: A case for Appraisal by results
10. *Minz, S.M.* : Management Development in Engineers India Ltd. with reference to middle management
11. *Rana, N.N.S.* : Worker's participation in management - a study on Norther Railway
12. *Subramanian, S.R.*: Career Planning of Officers in CPWD

Guide: Shri J.C. KAPUR

13. *Bhatnagar, Arun*: Computer-based Management Information Systems in India Railways - a study

Guide: Prof. K. SHUKLA

14. *Dr. George, M.P.*: Harijan Welfare Police Station in Madhya Pradesh structure and functions
15. *Misra, H.S.*: Operational issues in Preventive vigilance in Public Sector Undertakings.
16. *Singh, Balsham* : Socio-economic factors affecting the lives of migrant labour-a study of construction workers in Delhi
17. *Sinha, A.K.* : People's perception-a promoter or barrier to adult education

Guide: Prof. G.K. MISRA

18. *Gupta, Jayashree* : Impact of Rural Development Programmes-A study of village Ghamroj in Gurgaon district
19. *Halder, S.C.*: Safety Management on Indian Railways-trends is causes of accidents and remedial measures

Guide Prof. S.K. GOYAL

20. *Pahuja, A.N.* : Incentives to non-residents for attracting investment in India.
21. *Sai, K.S.K.* : Foreign Collaboration in the Telecom, Industry
22. *Shakil, S.M.*: Telecommunication-plan Prospectives and Realities
23. *Varma, Padmaji*: Trends in foreign collaboration in Indian Industry-a special reference to foreign collaboration in 1988 and 1989.

Guide Smt. S. SAROJA

24. *Mishra, O.P.*: Financial issues in Cantonment Board: A Central Appraisal
25. *Radhakrishnan, G.* : Impact of MODNAT (modified value added tax) Sphema in Central Excise - a study at Pimpri-Chinchwad Industrial Area.

Guide Dr. S.S. SINGH

26. *Vinayak, Saroj*: A study of the norms of fairness in departmental enquiry with special reference to ordinance factories in West Bengal.

Guide Prof. K.L. CHAWLA

27. *Chatterjee, Amit*: A study of socio-economic impact of hydro electric power development in India-analysis of problems and perspectives
28. *Vasudevan, N.C.*: Issues in privatization of public enterprises in India
29. *Khurana, Jatinder*. Electronics and Indian Economy

Guide: Prof. JAIDEEP SINGH

30. *Rao, R.K.*: Incentives scheme in Indian Railway workshop-a critical appraisal
31. *Chatterjee, Bhaskar*: Japanese management practices at Maruti Udyog-lessons for Indian Industry

Guide: Dr. R.K. TIWARI

32. *Mukerjee, Sanjay*: Rural Industrialisation-its Goals and Achievements

Annexure VII

FACULTY AND OTHER SENIOR STAFF

(As on 31st March 1990)

Director

Shri P.K. Umashankar

Professors

Prof. K.L. Chawla

Prof. A. Datta

Prof. S.K. Goyal

Prof. K.L. Handa

Prof. K.N. Kabra

Prof. S.R. Maheshwari

Prof. D.D. Malhotra

Prof. O.P. Minocha

Prof. S.N. Mishra

Prof. G.K. Misra

Prof. Kamta Prasad

Prof. K.S.R.N. Sarma

Prof. K.S. Shukla

Prof. Jaideep Singh

Prof. M.L. Sudan¹

Prof. Kanti Swarup

Professor of Financial Management

Professor of Urban Administration &
Development & Municipal Finance

Professor of Economics and Economic
Administration

Professor of Financial Management

Professor of Economics

Professor of Pol. Science & Public
Administration

Professor of Urban Management

Professor of Public Administration

Professor of Rural Studies

Professor of Urban Studies

Professor of Economics and Rural
Development

Professor of Urban Finance

Professor of Criminal Justice
Administration

Professor of Behavioural Sciences

Professor of Rural Development
Administration

Professor of Operations Research

Readers

Dr.(Mrs.)Aasha Kapur Mehta

Shri Raj K. Nandy

Dr.R.B. Puri

Mrs. S. Saroja

Dr. B.R. Sharma

Reader in Economics

Reader in Public Administration

Reader in Organizational Behavioural and
Inter-personal Relations

Reader in Financial Management

Reader in Behavioural Sciences

¹ On deputation to Royal Institute of Management, Bhutan.

Dr. S.S. Singh
Dr. R.N. Thakur

Dr. R.K. Tiwari
Dr. J.N. Upadhyay
Dr. R.K. Wishwakarma

Reader in Administrative Law
Reader in Sociology and Social
Administration
Reader in Public Policies and Rural Studies
Reader in Rural Development Studies
Reader in Urban Studies

Senior Management Analysts

Shri J.C. Kapur
Shri R.K. Sachdeva

Senior Management Analyst
Senior Management Analyst

Lecturers

Shri Pranab Banerji
Dr. Jaytilak Guha Roy
Shri Anil C. Ittyerah
Mrs. M. Lakshmiswaramma
Dr. M.K. Narain
Dr. (Mrs.) A. Sarada
Dr. B.M. Verma

Dr. (Mrs.) Shanta Kohli Chandra
Shri N.C. Ganguli
Shri Rakesh Gupta
Dr. Gangadhar Jha²
Dr. (Mrs.) Lipi Mukhopadhyay
Miss Sujata Singh³
Shri Shekhar Singh

Senior Library Staff

Shri M.C. Ragavan, Librarian
Shri K.P. Phatak, Dy. Librarian
Mrs. S. Bakshi Asstt. Librarian
Shri M.P. Nayar, Asstt. Librarian
Shri A.K. Joshi, Asstt. Librarian
Shri Devendra Kumar, Asstt. Lib.

Shri M.S. Limaye, Asstt. Lib.
Sh. S.P. Joshi, Asstt. Lib.
Sh. M.C. Mehrishi, Asstt. Lib.
Sh. Suresh Kumar, Asstt. Lib.
Sh. A.K. Nath, Asstt. Lib.
Mrs. Sunita Gulati, Asstt. Lib.

Senior Editorial and Publications Staff

Shri M.K. Gaur, Asstt. Editor

Shri Om Anand, Publications Officer

² On deputation to National Institute of Urban Affairs

³ On study leave

Senior Administrative Staff

Dr. Brij Bhushan,
Sh. S.K. Kohli,
Sh. A.S. Nagar,
Sh. B.B. Malhotra,
Sh. Satya Paul,
Sh. P.K. Sharma
Sh. S.K. Katyal
Sh. R.K. Kaushik
Sh. K.R. Nair,
Sh. G.S. Patial
Sh. U.S. Rawat
Sh. B.K. Anand

Registrar
Dy. Registrar (Admn.)
Dy.Registrar (Finance & Estate)
Asstt.Registrar (Coordination)
Asstt.Registrar (Training)
Asstt.Registrar (Administration)
Asst. Registrar (Finance & Estate)
Supdt. (Hostel)
Supdt.(Maintenance)
Supdt. (Training)
Supdt. (Membership)
P.S. to Director

Annexure VIII

ACADEMIC DIVISIONS

(As on March 31, 1990)

I. Behavioural Studies and Personnel Management Division

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. Prof. S.R. Maheshwari 3. Prof. O.P. Minocha 5. Dr. B.R. Sharma 7. Shri Raj Nandy | <ol style="list-style-type: none"> 2. Prof. D.D. Malhotra 4. Dr. R.B. Puri 6. Miss Sujata Singh 8. Dr.(Mrs.) Lipi Mukhopadhyay
(Coordinator) |
|--|--|

II. Criminal Justice Administration Division

- | | |
|---|--|
| <ol style="list-style-type: none"> 1. Prof. K.S. Shukla 3. Dr. S.S. Singh | <ol style="list-style-type: none"> 2. Dr. B.R. Sharma 4. Dr. Jaytilak Guha Roy
(Coordinator) |
|---|--|

III. Financial Management Division

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. Prof. K.L. Handa 3. Smt. S. Saroja 5. Shri N.C. Ganguli 7. Dr. K.S.R.N. Sarma | <ol style="list-style-type: none"> 2. Prof. K.L. Chawla 4. Smt. M. Lakshmiswaramma 6. Dr. G. Jha 8. Dr.(Mrs.) A.Sarada
(Coordination) |
|---|---|

IV. Management System Division

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. Shri J.C. Kapur 3. Prof. Kanti Swarup | <ol style="list-style-type: none"> 2. Prof. Ram Prakash 4. Shri R.K. Sachdeva
(Coordinator) |
|---|---|

V. Public Enterprises Division

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. Prof. O.P. Minocha 3. Shri Anil C. Ittyerah 5. Prof. K.N. Kabra 7. Prof. K.L. Chawla (Coordinator) | <ol style="list-style-type: none"> 2. Shri Rakesh Gupta 4. Shri J.C. Kapur 6. Shri N.C. Ganguli |
|--|--|

VI. Public Policy and Planning Division

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. Shri Pranab Banerji 3. Prof. S.K. Goyal | <ol style="list-style-type: none"> 2. Prof. A. Datta 4. Shri Anil C. Ittyerah |
|---|---|

- | | |
|-------------------------------------|------------------------|
| 5. Dr.(Mrs.) Aasha Kapur Mehta | 6. Prof. Kamta Prasad |
| 7. Prof. K.S. Shukla | 8. Prof. Jaideep Singh |
| 9. Dr. R.N. Thakur | 10. Dr. R. K. Tiwari |
| 11. Dr. Jaytilak Guha Roy | 12. Prof. K.N. Kabra |
| 13. Shri Shekhar Singh(Coordinator) | |

VII. Social Weifare Administration Division

- | | |
|----------------------|------------------------------------|
| 1. Prof. S.N. Mishra | 2. Dr.(Mrs.) Lipi Mukhopadhyay |
| 3. Dr. M.K. Narain | 4. Dr. J.N. Upadhyay |
| 5. Dr. B.M. Verma | 6. Dr. (Mrs.) Shanta Kohli Chandra |
| 7. Prof. K.S. Shukla | 8. Dr. R.N. Thakur (Coordinator) |

VIII. Centre for Rural Development Administration

- | | |
|----------------------------|--|
| 1. Shri Pranab Banerji | 2. Prof. S.K. Goyal |
| 3. Shri Anil C. Ittyerah | 4. Dr. Aasha Kapur Mehta |
| 5. Smt. M. Lakshmiswaramma | 6. Prof. S.R. Maheshwari |
| 7. Prof. Girish K. Misra | 8. Prof. Kamta Prasad |
| 9. Dr. (Mrs.) A. Sarada | 10. Smt. S. Saroja |
| 11. Shri Shekhar Singh | 12. Miss Sujata Singh |
| 13. Prof. Kanti Swarup | 14. Dr. B.M. Verma |
| 15. Dr. Jayatilak Guha Roy | 16. Dr. R.K. Tiwari |
| 17. Prof. S.N. Mishra | 18. Dr. J.N. Upadhyay
(Coordinator) |

IX. Centre for Urban Studies

- | | |
|--------------------------|----------------------------------|
| 1. Shri Rakesh Gupta | 2. Dr. G. Jha |
| 3. Prof. D.D. Malhotra | 4. Shri Raj Nandy |
| 5. Dr. M.K. Narain | 6. Dr. K.S.R.N. Sarma |
| 7. Dr. S.S. Singh | 8. Dr. R.K. Wishwakarma |
| 9. Prof. Girish K. Misra | 10. Prof. A. Datta (Coordinator) |

X. Environmental Studies Division

- | | |
|-----------------------------------|------------------------|
| 1. Shri Shekhar Singh | 2. Dr. J.N. Upadhyay |
| 3. Dr. R.K. Wishwakarma | 4. Shri Pranab Banerji |
| 5. Prof. K.N. Kabra (Coordinator) | |

**AUDITORS REPORT TO THE MEMBERS OF
THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI**

We have audited the attached Balance Sheet of the Indian Institute of Public Administration as at 31st March, 1990, and Income and Expenditure Account for the year ended on that date and report that we have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our Audit and that in our opinion and to the best of our information and according to the explanations given to us, the said accounts give a true and fair view:

- (i) In case of the Balance Sheet, the state of affairs of the Institute as at 31st March, 1990, and
- (ii) In case of the Income and Expenditure Account, of the excess of Income over Expenditure for the year ended on that date.

13th September, 1990

THAKUR, VAIDYANATH AIYAR & CO.
Chartered Accountants

THE INDIAN INSTITUTE OF PUBLIC

Balance Sheet as at

<i>As at 31st March, 1989</i>	<i>LLIABILITIES</i>	
	Funds	
1,78,06,244	As per Schedule 'A' attached Grants	2,06,33,611.28
11,43,043	Unutilised Balance of Grants As per Schedule 'B' attached	33,15,652.54
	Deposits	
1,46,640	Security Deposit (including Deposits from contractors)	2,39,635.80
	Liabilities & Provisions	
21,04,009	As per Schedule 'C' attached	1,17,908.51
	Excess of Income over Expenditure	
	As per last account	17,28,871.80
17,28,872	Add: Excess of Income over Expenditure for the year as per account annexed	33,364.45
-	I.I.P.A. Employees Contributory Provident Fund As per Contra	17,62,236.25
1,75,29,110		2,10,25,264.83
<u>4,04,57,918</u>	GRAND TOTAL	<u>4,70,94,309.21</u>
	Notes to Accounts (as per Schedule 'G' Attached)	

As per our 'Report of even date.
Examined and found correct
THAKUR, VAIDYANATH AIYAR & Co.
Chartered Accountants
New Delhi
Dated: 13th September, 1990

S.B. CHAVAN
Chairman

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IX

ADMINISTRATION, NEW DELHI

31st March, 1990

(Figures in Rupees)

As at 31st
March 1989

ASSETS

1,12,15,247	Fixed Assets As per Schedule 'D' attached Gross Block at Cost	1,32,00,975.20
37,15,993	Current Assets, Loans & Advances As per Schedule 'E' attached	47,68,780.91
62,36,711	Investment of Funds As per Schedule 'F' attached	69,96,611.00
17,60,857	Grants/Fees Recoverable As per Schedule 'B' attached	11,02,677.27
—	IIPA Employees Contributory Provident Fund As per Contra	2,10,25,264.83
1,75,29,110		
<u>4,04,57,918</u>	GRAND TOTAL	<u>4,70,94,309.21</u>

P.K. UMASHANKAR
Director & Member-SecretaryG.C.L. JONEJA
Honey. Treasurer

THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION

Schedule 'A': Reserves and Funds as at 31st March 1990

(Figures in Rupees)

As at 31st
March, 1989

16,00,899	Life Membership Capital Fund		
	As per last account	16,00,898.75	19,27,553.75
	Add: Recd during the year	3,26,655.00	
		<hr/>	
1,12,000	Corporate Membership Capital Fund		
	As per last account	1,12,000.00	
	Add: Recd during the year	6,000.00	1,18,000.00
		<hr/>	
1,12,15,247	Assets Fund		
	As per last account	1,12,15,246.78	
	Add: Cost of assets purchased during the year	19,85,728.42	1,32,00,975.20
		<hr/>	
26,329	Staff Benevolent Fund		
	As per last account	26,329.42	
	Add: Recd. during the year	5,474.45	
		<hr/>	
		31,803.87	
	Less paid during the year	2,000.00	29,803.87
		<hr/>	
	Gratuity Reserve Fund		
	As per last account	19,89,146.46	
	Add: Interest etc. recd. during the year	2,26,052.47	
		<hr/>	
		22,15,198.93	
19,89,147	Less: Paid during the year	1,20,985.00	20,94,213.93
		<hr/>	
	Annual School Prize Fund		
	As per last account	18,912.28	
	Add: Interest reed.	2,088.49	
		<hr/>	
		21,000.77	
18,912	Less: Paid as Prizes	375.00	
<hr/>	Total Carried forward	<hr/>	20,625.77
1,49,62,534			<hr/>
			1,73,91,172.52

(Figures in Rupees)

As at 31st
March, 1989

1,49,62,534	Brought Forward Research Revolving Fund		1,73,91,172.52
	As per last account	6,44,086.08	
	Add: Interest received	45,611.40	
		<u>6,89,697.48</u>	
6,44,086	Less:		
	Expenditure on Studies	69,398.77	6,20,298.71
	Ford Foundation IV Fund (Interest)		
1,41,142	As per last account	1,41,142.38	
	Add: Interest received during the year	3,663.53	
		<u>1,44,805.91</u>	1,44,805.91
	Research Endowment Fund		
	As pe last account	20,49,172.91	
	Add: Interest recd.	4,68,852.00	
		<u>25,18,024.91</u>	
20,49,173	Less Expenditure during the year on publications	50,000.00	24,68,024.91
	Computer Fund		
9,309	As per last account		9,309.23
<u>1,78,06,244</u>	TOTAL		<u>2,06,33,611.28</u>

THE INDIAN INSTITUTE OF PUBLIC
Schedule 'B': Details of Grants Received and

<i>Source</i>	<i>Balance of Un- utilised/Recov erable grant as on 1.4.89</i>
I. Grants from Ministry of Urban Development New Delhi	(-) 4,31,964.39
II. Grants from ICSSR New Delhi	(-) 3,70,699.14
III. Grants from Ministry of Rural Development New Delhi	(-) 66,215.62
IV. Grants from Ministry of Personnel & Training New Delhi (Non-Recurring)	-
V. Other Grants from Department of Personnel & Training	(-) 14,936.59
VI. Grants for Study Tour Abroad for APPPA Participants	(-) 1,77,749.57
VII. Other Grants	2,42,640.46
VIII. Consultancy Assignments	2,01,109.98
TOTAL	(-) 6,17,814.87

ADMINISTRATION, NEW DELHI

Expenditure Incurred during the year ended 31st March, 1990

(Figures in Rupees)

<i>Receipts/ Adjustments during the year</i>	<i>Total</i>	<i>Payments</i>	<i>Balance of grants unutilised/ receivable as on 31.3.90</i>
16,86,982.23	12,55,017.84	16,05,188.52	(-) 3,50,170.68
4,06,323.86	35,624.72	1,74,131.66	(-) 1,38,506.94
4,305.82	(-) 61,909.80	7,222.40	(-) 69,132.20
26,46,000.00	26,46,000.00	4,16,001.00	22,29,999.00
10,29,924.09	10,14,987.50	9,59,294.72	55,692.78
19,65,594.00	17,87,844.43	16,58,067.50	1,29,776.93
9,19,231.49	11,61,871.95	8,87,757.94	2,74,114.01
2,15,701.46	4,16,811.44	3,35,609.07	81,202.37
88,74,062.95	82,56,248.08	60,43,272.81	22,12,975.27
Unutilised balance of grants-carried over to next year			33,15,652.54
Grants Receivable-carried over to next year			(-) 11,02,677.27
Net Balance			<u>22,12,975.27</u>

THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Schedule 'C': Liabilities and Provisions as at 31st March, 1990

(Figures in Rupees)

<i>As at 31st March 1989</i>	<i>Particulars</i>	
224	Unpaid salaries	170.00
33,470	Canteen Contractor/Mess charges	61,367.70
26,140	Honorarium payable to Faculty (For members for consultancy Assignments)	8,114.15
3,633	Honorarium payable to staff (for consultancy assignments)	7,330.42
600	Amount payable to Auditors for Utilisation Certificate	450.00
34,879	Stale Cheques Account	39,121.24
-	Employees Group Insurance Scheme	800.00
420	Suspense Account	555.00
9,94,643	Deposit from IAMR for construction of Additional floor on Institute Building.	-
10,10,000	Over draft from U.Co. Bank, Supreme Court compound, New Delhi	-
21,04,009	TOTAL	1,17,908.51

THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Schedule 'D': Fixed Assets Forming Part of the Balance Sheet
as at 31st March, 1990

(Figures in Rupees)

<i>Particulars</i>	<i>Cost as at 1.4.89</i>	<i>Addition/ Write off/ Adjustment</i>	<i>Cost as at 31.3.1990</i>
Buildings	53,13,316.62	13,07,546.47	66,20,863.09
Furniture & Fixtures	6,75,158.82	--	6,75,158.82
Air Conditioning Equipment & Water Coolers	2,40,639.76	1,01,516.00	3,42,155.76
Library Books	27,97,796.98	1,75,373.24*	29,73,170.22
Vehicles	20,536.44	811.00	21,347.44
Film Projector & Stage Equipments (Auditorium)	1,67,150.46	47,203.00	2,14,353.46
Office Equipments and Training Aids.	11,24,878.00	3,34,035.49	14,58,913.49
Library Equipments	2,29,022.60	--	2,29,022.60
Hostel and Mess Equipments	3,03,548.46	--	3,03,548.46
Centre for Rural Development Administration Furniture, Staff Car & Books	3,43,198.64	19,243.22	3,62,441.86
Total	1,12,15,246.78	19,85,728.42	1,32,00,975.20
Previous Year	1,05,65,421.89	6,49,824.89	1,12,15,246.78

*After write off of Rs. 3345.38 being the cost of 72 Library books remained untraced.

THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Schedule 'E': Current Assets, Loans and Advances
as at 31st March, 1990

(Figures in Rupees)

As at 31st
March, 1989

390	Amount receivable from IXth & Xth APPPA Participants for M.Phil. registration		390.00
2,899	Amount re-imbursable by Govt. of Goa, Daman & Diu		2,899.00
6,000	Grants receivable from ICSSR		6,000.00
Cash & Bank Balances			
	Cash in Hand	8,137.00	
	Petty cash	771.66	
	Postage Imprest	290.65	9,199.31
Balances with Nationalised Banks:			
(a) State Bank of India, New Delhi			
	In Current Account	1,06,459.17	
(b) UCO. Bank			
	Current Account (Supreme Court)	500.00	
	Savings A/C	4,814.00	
	In Current A/C	30,86,857.00	30,92,171.89
9,289	Carried Over		32,07,830.37
			9,289.00

(Figures in Rupees)

As at 31st
March, 1989

9,289	Brought Forward		32,07,830.37	9,289.00
	First National City Bank, New York			
	In Saving Account	1,54,612.27		
26,22,888	In Current Account	1,081.46	1,55,693.73	33,63,524.10
	Loans			
	To Employees For purchases of Conveyance Fan	2,05,024.00 --		
9,48,689	For House Bldg. Advances	8,73,158.00		10,78,182.00
	Festival Advance	26,400.00		
52,857	For Expenses For T.A.	5,553.96 8,657.00		40,610.96
	Deposit			
	For Electricity	66,260.00		
82,270	For Tel.(OYT)	11,500.00		
--	Others	3,510.00		81,270.00
	Construction of Addl. Floor on Institute Building			
	Expenditure during the year		11,90,548.47	
	Less: Deposits from IAMR carried over from last year		9,94,643.62	1,95,904.85
37,15,993	Total			47,68,780.91

THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Schedule 'F': Investment of Funds as at 31st March, 1990

(Figures in Rupees)

As at 31st
March, 1989

	Gratuity Reserve Fund		
	Special Term Deposit with UCO Bank	17,10,241.00	
	Fixed Deposits with		
	- UCO Bank	92,800.00	
19,60,791	- State Bank of India	3,26,250.00	
		<u> </u>	21,29,291.00
	Research Revolving Fund		
	Special Term Deposit with UCO Bank	3,23,240.00	
	Fixed Deposits with		
	- UCO Bank	1,90,000.00	
6,27,240	- State Bank of India	1,14,000.00	
		<u> </u>	6,27,240.00
	Research Endowment Fund		
	Special Term Deposit with UCO Bank	17,11,700.00	
20,82,000	Fixed Deposits with UCO Bank	7,50,000.00	
		<u> </u>	24,61,700.00
	Annual School Prize Fund		
18,900	Fixed Deposit with UCO Bank		18,900.00
	Staff Benevolent Fund		
24,400	Fixed Deposit with UCO Bank		26,100.00
	Life Membership Fund		
14,11,380	Fixed Deposit with UCO Bank		16,21,380.00
	Corporate Membership Capital Fund		
1,00,000	Fixed Deposit with UCO Bank		1,00,000.00
12,000	S.D. from Contractors STDR with UCO Bank		12,000.00
<u> </u>			<u> </u>
62,36,711		TOTAL	69,96,611.00

THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**Schedule 'G': Notes Forming Parts of Accounts for the
year ended 31st March, 1990**

1. As advised by Director of Audit, Central Revenue, New Delhi
 - (a) The Assets purchased out of the project grants are not included in the schedule 'D' of Fixed Assets since these have been fully charged to the respective project grants. The quantity and value records are, however, being kept separately. The cost of such assets is Rs. 17,44,898.85 as at 31.3. 1990 (upto previous year Rs. 17,22,371.39).
 - (b) No depreciation on Fixed Assets has been provided in the Accounts.
 - (c) Value of stock of stationery, paper & maintenance items as at 31st March, 1990, has not been shown in schedule 'E' of Current Assets as the same has been charged as an expenditure at the time of their purchase.
 - (d) The value of stock of Institute's publications amounting to Rs. 21,03,361.45 as at 31.3.1990 has not been shown in Schedule 'E' of Current Assets. However, quantitative records are being maintained.
 - (e) Interest accrued but actually not received on investments has not been provided for in the accounts during 1989-90 as was done last year.
 - (f) A separate account is being maintained for C.P. Fund, for IIPA. However, total balances have been incorporated on the liabilities and assets side in the main Balance - sheet as at 31st March 1990.
2. The annual accounts of the Institute have been prepared in an abridged form. However, complete details of income and expenditure incurred on various projects and programmes, duly audited, have been maintained by the Institute.
3. Previous year figures have been regrouped/reclassified, wherever necessary, to make them comparable with the current year figures.

THE INDIAN INSTITUTE OF PUBLIC

Income and Expenditure Account

<i>Figures for previous year</i>	<i>EXPENDITURE</i>		
23,62,318	Pay & Allowances including contribution to CPF Faculty and Supporting Staff		18,84,204.90
5,95,468	Office of Academic Activities		5,86,251.25
42,231	T.A. To Faculty Members		47,846.00
5,000	Essay Prize Expenses		5,500.00
1,03,583	Research Seminars, Conferences and Group discussions		1,42,033.77
	Case Studies		94.40
	Library		
	Pay & Allowances including contribution to C.P. Fund	9,25,830.45	
	Newsletters & Periodicals	2,12,802.14	
12,46,938	Binding charges	5,599.00	11,44,231.59
	Publications		
	Pay & Allowances including contribution to CPF	4,54,818.05	
	Journals and Periodicals	4,84,487.20	
11,49,456	Other Publications	2,42,970.47	11,82,275.72
55,04,994	Carried Over		49,92,437.63

ADMINISTRATION, NEW DELHI

for the year ended 31st March, 1990

(Figures in Rupees)

<i>Figures for previous year</i>	<i>INCOME</i>	
95,36,000	Grant-in-aid from Govt. of India, Ministry of Personnel & Training Recurring Grant	94,57,000.00
4,95,000	Non-recurring Amount transferred from non-recurring grant to meet Expenditure incurred on alternate Electricity and excess expenditure on H-II type quarters	-- 2,77,904.00
2,02,883	Subscriptions Ordinary Members Associate Members Corporate Members Library Members	64,611.00 1,790.00 90,000.00 290.00 ----- 1,56,691.00
1,30,483	Interest on Life Membership fund/Corporate Membership Fund	1,77,774.30
2,81,000	Income from Publications: Subscription and sale of Journal and Periodicals Sale of Other Publications Amount Transferred from Research Endowment Fund	79,199.84 2,06,483.40 50,000.00 ----- 3,35,683.24
12,31,507	Receipts/Fees from various Paid courses (MDP)	11,44,304.86
4,11,756	Fee from various courses (MOP)	2,55,104.00
1,22,88,629	Carried Over	----- 1,18,04,461.40

Figures for
previous year

EXPENDITURE

55,04,994	Brought Forward		49,92,437.63
	Promotion of Branches Activities		
	Share of Membership Subscription to Branches	71,780.00	
	Share of Interest on Life Membership Fund	60,818.00	
	Contribution to Branches Research Subvention to Branches	600.00	
2,44,525	Regional Seminars and conferences	59,650.00	
		50,725.00	
		-----	2,43,573.00
	Maintenance of Building, Hostel and Garden		
	Pay & Allowances including contribution to C.P. Fund	5,51,826.12	
	Hostel Staff	5,44,658.44	
	Repairs & Maintenance	5,39,590.14	
	Water & Electy. charges	6,28,038.68	
	Rent, Rates & Taxes	93,595.00	
19,11,640	Hostel General Charges	96,256.59	
1,74,904		-----	24,53,964.97
	Alternate Electricity Line Administrative Services		
	Pay & Allowances including contribution to C.P. Fund	11,48,578.90	
	Administration	3,74,404.60	
	Accounts		
14,33,208	Travelling Allowance Institute	47,951.55	
	Security Arrangements	-----	15,70,935.05
	Faculty and Supporting Staff	--	47,985.00
92,69,271	Carried Over		-----
			93,08,895.65

(Figures in Rupees)

<i>Figures for previous year</i>	<i>INCOME</i>	
1,22,88,629	Brought Forward	1,18,04,461.40
2,33,782	Receipts/Fees from Consulting Assignments (Net)	1,81,788.93
23,583	Amount Transferred from Research Revolving Fund	42,128.17
	Rents	
	Hostel	9,20,926.60
	Residential Quarters	54,616.40
	Auditorium	12,759.30
8,32,299	Others	4,297.90
		<u>9,92,600.20</u>
	Miscellaneous Income	
	C.H.S. Recoveries	5,242.00
	Interest on Saving Acc./STD	5,875.68
	Licence fee from Hostel/Mess and Canteen contractor	8,412.00
	Interest on House building Advance	2,552.35
	Interest on Conveyance Advn.	8,326.60
	Maintenance Charges for Conference Hall etc.	5,040.00
	Service Charges	2,13,322.22
	Gain in Exchange	11,834.40
	Miscellaneous receipts	5,802.20
	Hostel/Lounge/Lawn Charges	1,400.00
	Photo Copying Charges	37,687.60
3,41,828	Receipt from project equipments	2,89,953.80
		5,95,448.85
<u>1,37,20,121</u>	Carried Over	<u>1,36,16,427.55</u>

Figures for
previous year

EXPENDITURE

92,69,271	Brought Forward		93,08,895.65
	Office Expenses		
	Printing & Stationery (Net)	2,27,592.78	
	Running Charges of Photo Copying Machine	10,136.40	
	Postage & Telegrams	1,63,145.90	
7,10,583	Telephone Charges	3,07,499.65	7,08,374.73
	Services & Supplies		
	Legal expenses	5,000.00	
	Liveries	63,526.01	
	Conveyance charges	37,143.23	
	Motor Car expenses	29,870.24	
	Dak Delivery Van Expenses	539.94	
	Jeep Expenses	36,050.64	
	Amenities to Staff	2,500.00	
3,01,053	Contingencies & Miscellaneous	1,21,855.92	
	Repair Maintenance & Replacement of Project equipment	2,85,367.75	5,81,853.73
2,16,795	Meetings - T.A.		2,06,524.00
92,376	Overtime Allowance		95,944.15
22,986	Pay & Allowances-Leave Reserve		27,880.50
25,853	Pay & Allow-Research & consultancy Unit		87,376.35
	-do- Computer Centre		61,986.00
	-do Misc. Services		45,969.25
1,06,38,917	Carried Over		1,11,24,804.36

*(Figures in Rupees)**Figures for
previous year**INCOME*

1,37,20,121	Brought Forward	1,36,16,427.55
3.64.023	Recovery of Overhead Charges from Research Projects/Programmes	2,13,023.80

1,40,84,144

Carried Over

1,38,29,451.35

Figures for
previous year

EXPENDITURE

1,06,38,917	Brought Forward Centre for Rural Development Administration		1,11,24,804.36
	Pay Allowances including contribution to C.P. Fund	9,62,778.65	
	Printing & Stationery	1,180.35	
	Contingencies & Misc.	270.00	
	T.A. Expenses	21,359.00	
10,29,554	Library subscription to Newsletters & Periodicals	12,707.90	9,98,295.90
4,16,800	Expenditure incurred on MDP Courses		5,79,049.79
3,59,112	Transferred to Assets Fund to match		5,20,426.45
	cost of assets (Recurring)		
2,75,713	---do--- (Non-recurring)		2,19,237.50
4,00,861	Expenditure incurred on MOP Courses		3,50,877.52
	Refund of unutilised grant from DOP for Trng. Aids (Non-Rec.)		50.00
15,387	Hostel Rent outstanding from Late Dr. R.S. Arora written off		--
32,083	Interest on short-term loan from UCO Bank		--
3,574	Library Books written off		--
--	Grant from Deptt. of personnel for Audio usual Aids (refunded)		--
3,595	Excess of Income over Expenditure		--
9,08,548	Carried over to Balance Sheet		33,364.45
1,40,84,144	GRAND TOTAL		1,38,29,451.35

As per our Report of even date,
Examined and found correct.

THAKUR, VAIDYANATH AIYAR & CO.
Chartered Accountants

P.K. UMASHANKAR
Director & Member-Secretary

(Figures in Rupees)

Figures for
previous year

INCOME

1,40,84,144

Brought Forward

1,38,29,451.35

1,40,84,144

1,38,29,451.35

G.C.L. JONEJA
Hony. Treasurer

INDIAN INSTITUTE OF PUBLIC
RECEIPT AND PAYMENT ACCOUNT FOR THE

<u>RECEIPTS</u>			
Opening Balances			
Cash in hand	6,693.00		
Imprest Petty cash	327.31	7,020.31	

UCO Bank, IIPA Extn. counter, New Delhi in Current Account		24,41,182.69	
UCO Bank, Supreme Court, New Delhi in Current Account		500.00	
S.B.I., New Delhi in Current Account		13,441.40	
F.N.C. Bank, New York in Saving A/C	1,48,801.92		
in Current A/C	3,228.28	1,52,030.20	26,14,174.60
	-----	-----	
Part 'A'			
Recurring/non recurring grant from Government of India and Internal receipts (Schedule I)			1,67,46,828.35
Part 'B'			
Funds, Deposits and Advance (Schedule II)			10,44,215.69
Part 'C'			
Grant for Research Projects etc. (Schedule III)			62,29,902.26

GRAND TOTAL:			2,66,35,120.90

THE INDIAN INSTITUTE OF PUBLIC

Schedule I of Receipts

Part 'A'-(i) Grant from the Government of India

RECEIPTS

Recurring Grant		
Grant-in-aid from Deptt. of Personnel & Training, Government of India		94,57,000.00
Amount transferred from Non-recurring grant for Renovation plan to meet expenditure already incurred on Alternate Electricity line and excess expenditure on Addition & Alteration to H-II type quarters		2,77,904.00
Subscriptions		
Ordinary Members	64,611.00	
Associate Members	1,790.00	
Corporate Members	90,000.00	
Library	290.00	
Interest on Corporate Membership Capital Fund	11,554.42	1,56,691.00
Interest of Life Membership Fund	1,66,219.88	1,77,774.30
Income from Publications		
Subscription & Sale of Journal & other Publications		2,85,683.24
Carried Over .		1,03,55,052.54

ADMINISTRATION, NEW DELHI

and Payment Account

and Internal Receipts

(Figures in Rupees)

<i>PAYMENTS</i>		
Pay and Allowances		
Faculty	10,73,194.70	
Employer's Contribution to C.P.Fund	60,861.00	
Supporting Staff	7,16,266.20	
Empl. Cont. to C.P. Fund	33,883.00	
Leave Reserve	26,645.50	
Employer's Contribution to C.P.Fund	1,235.00	
Office of Academic Activities	5,59,633.25	
Employer's Contribution to C.P.Fund	26,618.00	
Library	8,87,704.45	
Employer's Contribution to C.P.Fund	38,126.00	
Journal & Publication	4,33,823.05	
Employer's Contribution to C.P.Fund	20,995.00	
Hostel	5,22,565.44	
Employer's Contribution to C.P.Fund	22,093.00	
Maintenance	5,29,325.12	
Employer's Contribution to C.P.Fund	22,501.00	
Administration	11,04,266.90	60,79,736.61
		<hr/>
Carried Over		60,79,736.61

RECEIPTS

Brought Forward		1,03,55,052.54
Rent From		
Residential Quarters	54,616.40	
Auditorium	12,759.30	
Hostel	9,20,926.60	
Bedding etc.	322.00	
Others	4,297.90	9,92,922.20
	<hr/>	
Miscellaneous Receipt		5,95,126.85
Receipts on account of overhead charges		2,13,023.80
Recovery of Advances		
Conveyance Advance	74,872.00	
Festival Advance	46,880.00	
House Building Advance	1,49,225.00	
Fan Advance	400.00	2,71,377.00
	<hr/>	
Fee from various paid courses (Net)		45,337.86
Fee from Consulting Assignments (Net)		1,81,788.93
Amount transferred from Research Endowment Fund		50,000.00
Amount transferred from Research Revolving Fund		42,128.17
		<hr/>
Carried Over		1,27,46,757.35

(Figures in Rupees)

PAYMENTS

Brought Forward	60,79,736.61	
Employer's Contribution to C.P.Fund Accounts	44,312.00	
Employer's Contribution to C.P.Fund Research & Consultancy Unit	3,57,602.60	
Employer's Contribution to C.P.Fund Computer Centre	16,802.00	
Empl. Cont. to C.P. Fund Miscellaneous Services	82,226.35	
Empl. Cont. to C.P. Fund	5,150.00	
O.T.A. - IIPA	58,353.00	
	3,633.00	
	43,929.25	
	2,040.00	
	95,944.15	67,89,728.96
Centre for Rural Development Administration		
Pay & Allowances	9,11,665.65	
Employer's Contribution to C.P.Fund Printing & Stationery	51,113.00	
Contingency & Miscellaneous	1,180.35	
Library Books	270.00	
Travelling Allowance	19,243.22	
Library Subscription to Newsletter and periodicals	21,359.00	
	12,707.90	10,17,539.12
Travelling Expenses		
Faculty	47,846.00	
Institute's Staff	47,951.55	
Meetings	2,06,524.00	3,02,321.55
Carried Over		81,09,589.63

RECEIPTS

Brought Forward

1,27,46,757.35

Carried Over

1,27,46,757.35

(Figures in Rupees)

PAYMENTS		
Brought Forward		81,09,589.63
Campus Maintenance		
Repairs & Maintenance	5,39,590.14	
Hostel General Charges	96,256.59	
Boundary Wall	1,16,998.00	
Rents, Rates and Taxes	93,595.00	
Water & Electricity Charges	6,28,038.68	
Security Arrangement	47,985.00	15,22,463.41
Contingencies & Miscellaneous Expenses		
Printing & Stationery	2,27,592.78	
Maintenance & Running Charges of Photo Copying Machine	10,136.40	
Maintenance & Running Charges & Replacement of Project Equipments	2,85,367.75	
Telephone Charges	3,06,499.65	
Postage & Telegrams	1,63,145.90	
Miscellaneous	1,26,855.92	11,19,598.40
Services & Supplies		
Liveries	63,526.01	
Conveyance Charges	37,143.23	
Motor Car Expenses	29,870.24	
Dak delivery van Expenses	539.94	
Jeep expenses	36,050.64	
Amenities to staff	2,500.00	
Purchase of Cycle	811.00	1,70,441.06
Carried Over		1,09,22,092.50

RECEIPTS

Brought Forward

1,27,46,757.35

Carried Over

1,27,46,757.35

(Figures in Rupees)

PAYMENTS		
Brought Forward		1,09,22,092.50
Furniture, Fixtures and Equipment including for Class Rooms		52,012.99
Promotion of Branch's Activities		2,43,573.00
Library		
Books	1,78,718.62	
Subscription to Newsletter and Periodicals	2,12,802.14	
Binding Charges	5,599.00	3,97,119.76
Publication of:		
Journal	4,17,087.00	
Newsletter	65,829.20	
Document in Public Administration (-)	2,129.00	
Other Publications	2,27,392.87	
Honorarium to correspondents	3,700.00	
Framing of India's Constitution -	10,872.00	
Binding Charges	4,705.60	7,27,457.67
Royalty to Authors		
Renovation of Class rooms etc. (Part cost of PC-At & Stabilizer)	62,785.00	
P.A. System	47,203.00	
Air Conditioning Equipments	46,000.00	1,55,988.00
Carried Over		1,24,98,243.92

(Figures in Rupees)

PAYMENTS

Brought Forward		1,24,98,243.92
Research Seminars & Conferences		
a. Research Seminars, Conferences and Group Discussions		31,599.94
b. Research Projects/Seminars Expenses		1,10,528.23
Essay Prize		5,500.00
Advances to Employees		
House Building Advance	2,05,200.00	
Festival Advance	44,000.00	
Conveyance Advance	1,48,390.00	
Fan Advance	400.00	3,97,990.00
Expenditure on MDP Courses (MDP-II)		5,79,049.79
Exp. on MOP (MDP-I) Courses		3,50,877.52
Total PART 'A'(i)		<u>1,39,73,789.40</u>
Balance of recurring grant carried over to next year for utilisation		
a) Balance from grant of Rs.10 lakhs for renovation of class rooms etc.	8,44,012.00	
b) Balance from grant of Rs.12,000 for colour TV & Radio set	737.20	
	<u>8,44,749.20</u>	
Less excess expenditure against recurring grant as at 31-3-1990	1,99,708.26	6,45,040.94
TOTAL		<u>1,46,18,830.34</u>
Carried Over		<u>1,46,18,830.34</u>

<u>RECEIPTS</u>		
Brought Forward		1,46,18,830.34
Part A(II): Non-Recurring Grants for		
A) Training aids & equipments		19,66,000.00
B) (i) Renovation Plan		2,00,000.00
(ii) Repair & Recarpeting.		
(iii) Purchase of equipment		
Digital Scanner-cum-Printer		4,80,000.00
& Overhead Projector.		<u>26,46,000.00</u>
Total PART 'A' (II)		
Add unutilised Balance of Grant		2,19,287.50
carried forward from previous year		<u>28,65,287.50</u>
Total		<u>28,65,287.50</u>
Total Part A (I)	1,41,00,828.35	
A(II)	<u>26,46,000.00</u>	<u>1,67,46,828.35</u>

Certified that out of the total grant-in-aid of Rs.94.57 lakhs received from Government of India, Ministry of Personnel & Training, Public Grievances & Pensions, Department of Training, New Delhi during 1989-90 plus the unutilised balance of Rs. 5,18,001.99 paise carried over from previous year, a total sum of Rs.93,30,961.05 paise (including an expenditure of Rs.1,55,988/- on renovation of Lecture rooms) has been utilised on recurring expenditure during 1989-90 thus leaving a balance of Rs.6,45,040.94 paise including the unspent balance of Rs.737.20 paise from the non-recurring grant of Rs.12,000/- received for a Colour T.V. and Audio Radio set, to be utilised during 1990-91.

It is further certified that the non-recurring grants received were utilised as indicated below:-

1. Out of the grant of Rs.4.95 lakhs received during 1988-89 for Training Aids and Equipment

THAKUR, VAIDYANATH AIYAR & CO.
Chartered Accountants

S.B. CHAVAN
Chairman

(Figures in Rupees)

<i>PAYMENTS</i>		
Brought Forward		1,46,18,830.34
Part A (ii) Non-Recurring Grant for Training Aids and Equipments		
A) Office equipment & Training Aids.	2,19,237.50	
Refund of unutilised balance of Grant for Trg. aids & Equip.	50.00	2,19,287.50
B) Non-Recurring Grant for Renovation Plan		
a) Alternate Electricity Supply line from DESU.	2,57,485.00	
b) Excess expenditure on H-II Type Quarters.	1,03,000.00	
c) Air-Conditioning Equipments & Water Coolers.	55,516.00	4,16,001.00
Total Part 'A'-II(A&B)		6,35,288.50
Balance of Non-recurring grant carried over to next year for utilisation.		22,29,999.00
Total:		28,65,287.50
Total Part A i)	1,39,73,789.40	
A ii)	6,35,288.50	1,46,09,077.90

a sum of Rs.2,75,712.50 paise was utilised during 1988-89 and Rs.2,19,237.50 paise has been utilised during 1989-90. Balance of Rs.50/- has also been refunded to the Department of Personnel & Training, New Delhi.

2. Out of grant of Rs. 19.66 lakhs for Renovation Plan of the Institute an amount of Rs.4,16,001.00 has been utilised (Rs.2,57,485/- on Alternate Electricity line from DESU, Rs.1.03 lakhs toward excess expenditure on H-II Type quarters and Rs.55,516/- on water coolers). Balance of Rs.15,49,999/- has been carried over for utilisation during 1990-91.

3. Grant of Rs.2.00 lakh for Road repair & recarpeting and Rs.4.80 lakhs for purchase of Digital scanner cum printer and overhead projectors have been carried over for utilisation during 1990-91.

G.C.L. JONEJA
Hony. Treasurer

P.K. UMASHANKAR
Director

THE INDIAN INSTITUTE OF PUBLIC

Schedule II of Receipts

Part 'B' - Funds, Deposits

<i>RECEIPTS</i>	
Subscription to Life Membership Fund	3,26,655.00
Corporate Membership Capital Fund	6,000.00
Staff Benevolent Fund	3,474.45
Library Deposit	5,450.00
Research Endowment Fund	4,18,852.00
Advance to Shri B.B. Malhotra	1,500.00
-do- J. Guha Roy	1,000.00
-do- V.N. Pandey	220.00
-do- Mrs. S. Saroja	4.75
-do- Shri B.N. Verma	2,000.00
T.A. Advance	6,543.75
Gratuity Reserve Fund	1,05,067.47
Hostel Deposit	10.00
Security Deposit from Contractors	1,16,535.35
Annual School Prize Fund	1,713.49
Amount payable to Supporting Staff	6,697.86
Suspense Account	135.00
Stale cheque account	4,242.19
Postage Imprest	8,422.65
Sale of CSG Publications	330.00
Mess Charges	27,898.20
E.G.I.S.	800.00
F.F.IV - Interest	3,663.53
Total Part B	10,44,215.69

ADMINISTRATION, NEW DELHI

and Payment Account

and Advances

(Figures in Rupees)

<i>PAYMENTS</i>	
1. Advance to Shri S.C. Joshi	1,081.01
-dc- R.K. Verma	821.40
Research Revolving Fund	23,787.37
Unpaid Salaries	54.40
Short Term Deposits with UCO Bank	5,63,700.00
Fixed Deposit with UCO Bank	1,96,200.00
Re-payment of temporary over draft from UCO Bank (Current A/c)	10,10,000.00
Construction of Addl. Floor on Institute's Building	11,90,548.47
Amount payable to auditors for Utilisations Certificate	150.00
Refund of Earnest Money Deposit from Contractors	29,000.00
Amount payable to faculty	18,025.78
Total Part B	<u>30,33,368.43</u>

THE INDIAN INSTITUTE OF PUBLIC

SCHEDULE III OF RECEIPTS

PART 'C' - Receipts for Projects

RECEIPTS

Grant from Ministry of Urban Development for Centre for Urban Studies and other Internal Receipts	16,86,982.23
Grant from Deptt. of Personnel & Training for Spl. Programmes	33,33,377.10
Other Programmes	84,322.32
Grants for research projects/Studies from ICSSR	3,39,501.53
Other Research Projects/Studies	5,70,017.62
Fee for Consulting Assignments	2,15,701.46

TOTAL PART 'C'62,29,902.26

THAKUR VAIDYNATH AIYAR & CO.
Chartered Accountants

ADMINISTRATION, NEW DELHI

AND PAYMENT ACCOUNT

Courses and Consulting Assignments etc.

(Figures in Rupees)

<i>PAYMENTS</i>	
Expenditure on Centre for Urban Studies	16,05,188.52
Spl. Programmes Sponsored by Deptt. of Personnel & Training (MDP-I)	26,19,837.35
Other Programmes	1,25,532.82
Research Projects/Studies from ICSSR	1,40,554.82
Other Research Projects/Studies	8,25,172.74
Consulting Assignments	3,13,154.87

TOTAL PART 'C'

 56,29,441.12

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		Rs.
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